



California  
Department of  
Health Services

**SANDRA SHEWRY**  
*Director*

State of California-Health and Human Services Agency  
**Department of Health Services**



**ARNOLD SCHWARZENEGGER**  
Governor

February 10, 2006

Genetically Handicapped Persons Program  
Policy Letter: G-02-0206

TO: ALL GENETICALLY HANDICAPPED PERSONS PROGRAM  
(GHPP) HEMOPHILIA TREATMENT CENTER (HTC) MEDICAL  
DIRECTORS AND STAFF

SUBJECT: ANNUAL HEMOPHILIA COMPREHENSIVE CENTER EVALUATION

The purpose of this policy letter is to inform HTCs of the implementation of an "Annual Hemophilia Comprehensive Center Evaluation" standardized form. See attachment for a copy of the form. Current policy requires all GHPP clients to be seen annually by a HTC, who then must provide a composite report of the visit to the GHPP.

Through the HTC's multi-disciplinary, multi-specialty teams each GHPP client is evaluated and is provided a family centered plan of healthcare that facilitates the provision of timely, coordinated treatment; which is then documented via a report. GHPP utilizes the annual evaluation visit information in processing and approving services for GHPP clients.

Effective March 1, 2006, all HTCs must use the standardized form when submitting information on GHPP clients' annual evaluations. This standardized form was developed in conjunction with a workgroup of HTC medical staff and GHPP state staff. An expected outcome of this form is that it will make all of our jobs easier and allow for more efficient processing of requests. The form is also available on the Department of Health Services, Children's Medical Services website at

<http://www.dhs.ca.gov/pcfh/cms/ghpp> Please note that within the electronic standardized form the individual boxes expand as one is typing and pressing "enter". This allows the HTC as much room as needed within the individual boxes.

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Thank you for your assistance in the implementation of the "Annual Hemophilia Comprehensive Center Evaluation" standardized form. If you have any questions regarding the form, please contact GHPP at (800) 639-0597.

Sincerely,

**Original Signed by Marian Dalsey, M.D., M.P.H.**

Marian Dalsey, M.D., M.P.H., Acting Chief  
Children's Medical Services Branch

Attachment

cc: Judith Baker  
Regional Coordinator  
Federal Hemophilia Treatment Center Program/Region IX  
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bcc: GHPP staff