

CCT Monthly Roundtable | Minutes

Meeting Hours: 2:30 PM ÷ 4:00 PM
2:30 PM ÷ 3:15 PM CCT
3:15 PM ÷ 4:00 PM CCA ALW

Date: 7/7/2015

UPDATED Conference Phone Line

*Line Phone Number: (877) 929-7616

*Participant Code: 6918960

Standing Updates:

[2:30 ÷ 2:40 pm]

¶ Ground Rules

¶ Review of Minutes/Action Items from 6/02/2015 Meeting

- o Joseph Billingsley (DHCS) introduced Karli Holkko as the new Project Director for the CCT program. Karli will also be overseeing the ALW operations.
- o Thomas Gregory (CIL Berkeley) pointed out that the minutes from the last roundtable state that the 30 day comment period on Policy Letters is 30 business days and should be 30 calendar days.
- o Karli Holkko (DHCS) responded it was an error and she will update the 6/02/2015 minutes with the right period.
- o Rebecca Schupp (DHCS) gave time line of comment period and noted it had not actually changed.
- o Norma Jean Vescovo (ILC-SC) commented that a few days here or there is no big deal, but expects the same courtesy extended towards the LOs on their submissions if a day or so off, as well.
- o Rebecca Schupp (DHCS) agreed with Norma Jean
- o Bruce Morgan (DMC) stated CCT needs to set a policy, stick to it and not divert from it.
- o Joseph Billingsley (DHCS) stated the policy is a 10 business day comment period which will be extended if a majority of LOs request an extension, then the comment period will be extended to 30 calendar days.
- o Paul Van Doren (Community Access Center) asked what the deadline is for extending a comment period.
- o Rebecca Schupp (DHCS) replied that we aim to release policy letters prior to the roundtables so that the comment period can be discussed. DHCS will set the comment period with the release of each policy letter and if the comment period ends before the next roundtable meeting, LOs can write in to the CCT mailbox to request an extension of the comment period prior to the end date given by DHCS.
- o 6/02/2015 Minutes are approved as amended.

¶ Forms Submission

- o LTCD would like to remind LOs that they are required to utilize current forms posted on website. LOs are also required to use current consolidated Assessment tool provided by LTCD. Send inquiries to Michael Kreutzburg or Nichole Kessel.
- o Joseph Billingsley (DHCS) stated there are a lot of Day of Transition forms coming into CCT without the participants's signature on them. This form is to ensure that all of the necessary services and supports are in place and that the participant agrees everything is in order for their safe transition. The forms must be signed by the participant. If there are any comments after the meeting, please forward them to the CCT e-mail box.

¶ Policy/Guidance Letters ¶

- o Review Status List
 - o It was noted by Joseph Billingsley (DHCS) that the Policy Letter List has been updated and sent out to everyone prior to this meeting and is now posted to the CCT website.
 - o Rebecca Schupp (DHCS) reminded everyone there is no comment period on Guidance Letters.

¶ Housing/811 ¶

- o Urshella Starr (DHCS) gave an update on the 811 housing project. There are three applications that have been received and awarded:
 - Á Sacramento ¶ 11 units
 - Á San Leandro ¶ 30 units ¶ 2 apartment complexes
 - Á Lancaster ¶ 37 units
- o A second 811 award is for Los Angeles county but there has not been any cooperation from HUD at this point.
- o Julie Lehman (HHCM) asked if all 811 projects will be expected to be linked with LTSS?
- o Urshella Starr (DHCS) stated yes.
- o Julie Lehman (HHCM) asked how many units would be available.
- o Urshella Starr (DHCS) replied, 120.
- o Julie Lehman (HHCM) stated she knew of 3 developers who want to put in for more units.
- o Bruce Morgan (DMC) what are the unit classifications?
- o Urshella Starr (DHCS) responded, individual apartments, mostly studios and one bedrooms with a few two bedroom apartments..

TOPICS :

1. CCT Advisory Work Group

- o Workgroup 1 met June 22, 2015. The work group established the purpose and mission as well as the work group objectives. The work group will continue to meet to develop ways to strengthen ongoing CCT operations, identify opportunities to align CCT with the Final Rule, enhance the

beneficiary experience, improve the quality of provided services, and increase the number of CCT transitions.

- o Materials for the next workgroup will be sent out one week prior to the meeting.

2. RN Signature

- o Policy letter revised to include exemption criteria template and released for LO review / comment on May 26th.
- o Set comment period (10 or 15 business days) i
 - o Joseph Billingsley (DHCS) stated he appreciated all of the LO comments received, and opened up the meeting for general discussion on the Policy.
 - o Thomas Gregory (CIL Berkeley) stated he didn't understand the rationale behind the new Policy of the SNF nurse not being able to sign the Assessments and/or Care Plans, as they are the ones with the day to day hands on knowledge about the enrollee, where a nurse coming in from the outside would not have that hands on knowledge of the enrollee's daily needs. He further stated CCT tells the LOs to utilize the SNF nurses expertise, but they are not allowed to sign off on the Assessments/Care Plans. It doesn't make sense.
 - o Rebecca Schupp (DHCS) responded, it is up to the LO to train their contracted nurse and have them work in collaboration with the SNF RN in putting the Assessments/Care Plans together. That this new policy will actually prevent the LOs from being sued by the SNF.
 - o Bruce Morgan (DMC) responded that Rebecca's assumption doesn't hold water, that it doesn't matter which time clock a SNF or contracted nurse punch, their ethics on doing what's best for a patient/enrollee is still the same.
 - o Thomas Gregory (CIL Berkeley) responded that the assessment can't be completed without the SNF nurses input and the contracted nurse won't be able to follow the enrollee or the SNF nurse around 24/7 to gain the same expertise with the enrollee. Thomas stated he has submitted a request for an RN exemption and hopes DHCS will consider granting his request.
 - o Bruce Morgan (DMC) stated that the criterion for a 24 hour back up plan does not satisfy the requirements from CMS in the MFP policy guidance on the clarification of MFP quality requirements.
 - o Rebecca Schupp (DHCS) responded that DHCS worked very closely with CMS on the 24 hour back up plan and the policy meets their requirements.
 - o Bruce Morgan (DMC) asked Rebecca if an LO supervisor could be trained to review the assessment and transition plans and then be allowed to sign off on them?
 - o Rebecca Schupp (DHCS) responded for Bruce, submit an exemption matrix explaining his plan, and identifying the goals individualized to the enrollee, and it will be assessed.

- o Gregory Cascante (Archangel Home Health) stated they have not been assigned a nurse yet nor have any training, and asked if they are on the assignment list?
- o Joseph Billingsley (DHCS) asked Gregory to reach out to Karli after the meeting to make sure they are on the nurse assignment and training lists.

3. CHHS / DHCS Meeting with LOs

- o There were 3 key areas of concern identified during the meeting:
 1. Policy i Lack of a defined Manual
 2. Billing i Low reimbursement rates
 3. Lack of a training program for new LOs
- o Gregory Cascante (Archangel Home Health) stated he has tried for a long time to get training and has volunteered to send staff to Sacramento if necessary, but was told training would be given in LA sometime soon for all of the LA area LOs to attend at the same time. However, no specific time was given
- o Joseph Billingsley (DHCS) responded that CCT is in the process of building a new training program now and we are almost ready to send out the new training package with power points.
- o Gregory Cascante (Archangel Home Health) and other LOs responded that hands-on-training is better than power points.
- o Bruce Morgan (DMC) asked what happened to the training that Mary Sayles used to give, that it was very good, they also received training manuals to refer back to from her. He stated he does not like webinar type trainings.
- o Joseph Billingsley (DHCS) stated the purpose of the training packages being sent to them with power points is to receive their feedback on what might be lacking and needs to be added to the training packages before formal trainings begin.
- o Karli Holkko (DHCS) stated the training packages would be possibly be ready to send out to the LOs for their review and comments within 2 weeks.
- o Rebecca Schupp (DHCS) stated that CCT was unable to release any information from the DHHS/DHCS meeting until it has been reviewed by internal staff and next steps have been decided.

4. CA's Statewide Transition Plan Public Comment Period's Rebecca Schupp

- o Encouraged all providers to access the stakeholder website to review the draft Statewide Transition Plan.
(<http://www.dhcs.ca.gov/services/ltc/Pages/HCBSStatewideTransitionPlan.aspx>)

5. Open Discussion

- o The original MFP application was sent to DHCS in 2006, along with Policy Guidance's
- o Can the CCT nurses provide eligibility verifications for the LOs?

- o Rebecca Schupp (DHCS) responded that it would take the nurses away from their adjudicating TARS for the LOs if they were to have to take on eligibility verification. CCT does not have extra staff to do nothing but perform eligibility verifications.
- o Thomas asked (CIL Berkeley) if CCT could hire another nurse to do the eligibility verifications.
- o Jonathan Istrin (Libertana) stated, they have always done their own eligibility verifications and have to attach it to billings anyway. They also have to go to either the family or the county to have discrepancies corrected, so it is easier for them to do the verifications themselves, than to expect a CCT nurse to do them.
- o Rebecca Fields (RICV) stated, I agree with Jonathan, we have always done our own verifications also.
- o Laura Liesem (IOA) stated, she agreed
- o Freed stated they agree.
- o HHCM also agreed, LOs should do their own eligibility checks.
- o Joseph Billingsley (DHCS) stated for the LOs to send any further questions to CCT.
- o Bruce Morgan (DMC) asked if CCT could pay for Life Alert type devices?
- o Rebecca Schupp (DHCS) stated that it could only possible be covered for the 365 days the participant is in CCT, and then they would have to pay for it themselves. Most participants couldn't do that. Rebecca requested Bruce to submit a plan to address this issue to CCT for consideration.
- o Rebecca Schupp (DHCS) stated that the HCB Final Rule is now on line. She encouraged all of the LOs to take a look at it and provide comments with their expertise. The State Wide Transition Plan is open to public comment until the 31st.

6. There were no further comments or discussions, the meeting was adjourned.

Action Items:

- ¶ Finalized meeting minutes posted to website
- ¶ Updated training documents for LO review