

## State of California—Health and Human Services Agency

## Department of Health Care Services



## **Community Transition Checklist**

The following documents are required for an application packet to be considered complete:

- **Completed Checklist**
- Medi-Cal Eligibility Printout
- Completed Assessment Tool
  - Signed by a Registered Nurse
  - Submitted to DHCS within 60 days of the Registered Nurse signature
- Completed Individual Service Plan (ISP)
  - Signed by a Registered Nurse or Social Worker
  - Signed by the Applicant/Legal Representative
- Durable Power of Attorney (if applicable)
  - Specific to health care decisions
  - Signed by the Applicant and Notarized
- Completed 602/602A Form
  - Physician Report for Community Care Facility(602)/Residential Care Facility for the Elderly(602A)
  - Signed by the MD
  - Applicant name and Applicant/Legal Representative signature
- Freedom of Choice
  - Signed by the Applicant/Legal Representative
- Amenity Form
  - Signed by the Applicant/Legal Representative
- Service Plan Agreement Form
  - Signed by the Applicant/Legal Representative
  - o Signed by a Registered Nurse or Social Worker

Address: http://www.DHCS.ca.gov