

DEPARTMENT OF HEALTH SERVICES

714/744 P STREET
SACRAMENTO, CA 95814

(916) 445-1797



May 14, 1980

To: All County Welfare Directors

Letter No. 80-17

HAS 2007 TEMPORARY CARD CONTROL LOG

A critical claims processing problem is being caused by delays and errors in handling the HAS 2007, Temporary Card Control Log. Claims processing depends heavily on the Eligibility History File (EHF), and the EHF is updated by the HAS 2007 logs. Illegible data and late submission of the logs create delays in updating the EHF.

The Department furnishes the Computer Science Corporation (CSC), our fiscal intermediary, with the EHF and any updates. Data on the EHF is compared to beneficiary identification data on the claim by CSC prior to claims adjudication. As a result of problems with the HAS 2007 input, many provider claims must be suspended for manual review of eligibility data by CSC. Because of this, payment to the provider is delayed.

Also contributing to this claims processing problem has been the Department's backlog in key entering the temporary log data into the system. The Department has eliminated the backlog, but steps must be taken to keep this and the other temporary logs problems from occurring in the future.

Therefore, counties shall implement the following procedures as soon as possible, but no later than July 15, 1980;

1. For all new or restored eligibles requesting an immediate need card, counties shall issue a card with POE labels only and request state card issuance via the CID supplementary process at the same time. The state will then issue a full complement card (unless the CID record indicates only POEs) to the recipient and automatically update the EHF. Although counties will still have to monitor and control card stock, counties will not have to manually prepare the HAS 2007 for individuals receiving cards under this process.
2. In lieu of Process 1, counties able to do so may submit county card issuance log data via magnetic tapes (record layout attached). Not only will this reduce the Departments key entry workload, it will also relieve counties from manual preparation of the HAS 2007. Note: Counties which computer generate cards must submit log data via magnetic tape.

80

May 14, 1980

3. Paper logs will still be used for reporting cards issued to beneficiaries requesting replacement cards or additional labels. Theoretically, such beneficiaries already have been reported to the State. However, recent monitoring of log data has proven otherwise. Once counties have implemented Process 1, we will review the remaining log input and if it is determined that no new eligibles are being reported through log data, we will instruct the county to discontinue log preparation.

In the interim, your cooperation in submitting legible, error free logs is requested. Effectively immediately logs should be submitted on a weekly basis in order to stabilize the Departments data entry workload. The Medi-Cal Eligibility Manual will be revised shortly to reflect this change.

Your Medi-Cal liaison will be contacted by a DHS representative to discuss your implementation plans. I cannot overemphasize the importance of doing whatever is possible to reduce this claims processing problem. Please contact your Medi-Cal field representative if you have any questions.

Sincerely,

Original signed by

Doris Z. Soderberg, Chief
Medi-Cal Eligibility Branch

Attachment

cc: County Administrative Officers
Medi-Cal Liaisons
Medi-Cal Field Representatives

