



DATE: August 31, 2023

Behavioral Health Information Notice No: 23-043

TO: California Alliance of Child and Family Services
California Association for Alcohol/Drug Educators
California Association of Alcohol & Drug Program Executives, Inc.
California Association of DUI Treatment Programs
California Association of Social Rehabilitation Agencies
California Consortium of Addiction Programs and Professionals
California Council of Community Behavioral Health Agencies
California Hospital Association
California Opioid Maintenance Providers
California State Association of Counties
Coalition of Alcohol and Drug Associations
County Behavioral Health Directors
County Behavioral Health Directors Association of California
County Drug & Alcohol Administrators

SUBJECT: Mental Health Services Act (MHSA) Annual Program Review

PURPOSE: This Behavioral Health Information Notice (BHIN) informs the counties of the MHSA Annual Program review process for calendar year 2024.

REFERENCE: BHIN [19-042](#); Welfare and Institutions Code (W&I) sections [5897\(d\)](#), [5897\(e\)](#), and [5655](#).

BACKGROUND: Pursuant to W&I section 5897(d), DHCS is required to conduct program reviews of performance contracts to determine compliance. Each county's performance contract shall be reviewed at least once every three years, subject to available funding for this purpose.

POLICY: DHCS will conduct program reviews of county MHSA programs and services via desk review and may include an on-site review as needed. The MHSA program review schedule for calendar year 2024 is enclosed with this notice and identifies the start date of the program review. On the start date, DHCS will send the county a Suggested Document list and the county must submit documents to DHCS that provide evidence of compliance with the statutes and regulations of MHSA and/or terms of the performance contract pertaining to the provision of mental health programs and services. Documents must be submitted on time to be considered for the review.



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The desk review consists of a review of the submitted documents, at the end of which DHCS will determine if an on-site review is warranted. If an on-site visit is determined to be necessary, the county will be notified of the on-site visit date. The on-site review may include discussions with county staff/leadership, service providers, program visits, chart documentation review, client meetings, and housing visits.

DHCS will provide the option of a closing discussion with the county of any findings, recommendations, and suggestions at the conclusion of the review.

DHCS will provide a Performance Review (PR) report after the program review, which includes a description of any finding(s), recommendation(s), and suggested improvements.

If the County disagrees with a finding listed on the PR report, they have 15 business days to respond by contacting DHCS at MHSA@dhcs.ca.gov.

A Plan of Correction (POC) is required for all findings and must be submitted to DHCS within 60 calendar days of receipt of the PR report. DHCS will review the POC to determine if the proposed plan is sufficient to bring the county into compliance. If DHCS determines the POC is insufficient, the county shall propose an alternative corrective action plan to DHCS. The County should not submit a POC prior to receiving the PR report.

DHCS will post POCs on its internet website, pursuant to W&I section 5897(e). DHCS may withhold funds from any county that fails to comply with any provision of the Performance Contract, pursuant to W&I section 5655.

Please send any questions you have regarding this Information Notice to MHSA@dhcs.ca.gov.

Sincerely,

Original signed by

Marlies Perez, Chief
Community Services Division

Enclosure

MHSA PROGRAM REVIEW SCHEDULE FOR 2024

County	Review Period Begins
Colusa	October 30, 2023
Berkeley City	October 30, 2023
Del Norte	November 21, 2023
Fresno	November 21, 2023
Inyo	December 19, 2023
Lake	December 19, 2023
Lassen	January 22, 2024
Modoc	January 22, 2024
Mono	February 15, 2024
Sacramento	February 15, 2024
San Diego	March 15, 2024
San Joaquin	March 15, 2024
Santa Clara	April 15, 2024
Santa Cruz	April 15, 2024
Solano	May 13, 2024
Tri-City	May 13, 2024
Tulare	June 10, 2024
Yolo	June 10, 2024
Trinity	July 8, 2024