

**Mental Health Services Act Plan of Correction**

1.	County/City:	San Mateo County
2.	POC Submitted for:	MHSA Performance Review
3.	Date of Audit/Performance Review	October 24-26, 2023
4.	Name of Preparer:	
5.	Preparer Contact Email:	
6.	Preparer Contact Telephone:	

#	A Finding #	B Finding	C Recommendation	D Action Taken to Correct Finding (Identify Timeline / Evidence of Correction)
7.	Finding #1	San Mateo County did not include documentation of achievement in performance outcomes for Community Services and Support (CSS) programs in the adopted Fiscal Year (FY) 2020-23 Plan. (County Performance Contract (6.) (A)(5)(d); Welfare and Institution Code (W&I Code) section 5848).	The County must include documentation of achievement in performance outcomes for CSS, Prevention and Early Intervention (PEI), and Innovations (INN) programs in each subsequent adopted Plan and Update thereafter.	<p>Performance outcomes for FY 2018-19 were included in the previous Fiscal Year 2019-20 Annual Update submission and this was cited on page 51 of the FY 2020-23 Three-Year Plan.</p> <p>Subsequent Three-Year Plans will include the annual data in the plan, as per the POC recommendation. This has been corrected recently and is evident in the FY 2023-26 Three-Year Plan, which also included the performance outcomes for FY 2021-22, the most recent data available at the time of the plan submission. The outcomes are reported by program and in evaluation reports cited on pages 74 – 339 of the FY 2023-26 Three-Year Plan.</p> <p>In addition, the current <a href="#">San Mateo County BHRS Policy 20-09</a>: MHSA Administration and Components will be amended to include these requirements will be performed on an ongoing basis with a June 30<sup>th</sup> timeline for DHCS to receive the Three-Year Plans and Annual Updates.</p>

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#	A Finding #	B Finding	C Recommendation	D Action Taken to Correct Finding (Identify Timeline / Evidence of Correction)
				1) Timeline: June 30, 2023 2) Actual Evidence: FY 2020-23 Three-Year Plan
8.	Finding #2	San Mateo County did not identify the number of children, traditional-aged youth (TAY), adult, and older adults by gender, race/ethnicity, and primary language in the FY 2020-23 Plan. (California Code Regulations, title 9, § 3650(a)(1)(A)).	The County must identify the number of children, TAY, adult, and older adults by gender, race/ethnicity, and primary language in each subsequent adopted Plan thereafter.	To meet the W&I code related to “Assessment of Mental Health Needs”, the San Mateo County Three-Year Plan Community Program Process includes a review and analysis of 20+ local assessments, reports and data sets as described on page 15 of our FY 2020-23 Three-Year Plan. One of these reports is the DHCS required Cultural Competence Plan, which cites data on population demographics and needs of unserved, underserved/ inappropriately served communities.  Subsequent adopted plans, starting with FY 2024-25 Annual Update, includes a clear narrative analysis of the needs and demographics as per the POC recommendation, identifying the number of older adults, adults, transition age youth and children/youth by gender, race/ethnicity and primary language. This can be found on page 12 referencing Appendix 0, the BHRS Cultural Competence Plan (CCP). The CCP Criterion 2: Updated Assessment of Service Needs (starting on page 14) includes the analysis of needs and demographics.  In addition, the current <a href="#">San Mateo County BHRS Policy 20-09</a> : MHS Administration and Components will be amended to include these requirements will be performed on an ongoing basis with a June 30 <sup>th</sup> timeline for DHCS to

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#	A Finding #	B Finding	C Recommendation	D Action Taken to Correct Finding (Identify Timeline / Evidence of Correction)
				receive the Three-Year Plans and Annual Updates.  1) Timeline: June 30, 2026 2) Proposed Evidence: FY 2024-25 Annual Update
9.	Finding #3	San Mateo County did not indicate the number of children, TAY, adults, and older adults to be served, and did not provide the cost per person for CSS, PEI, and INN, in the FY 2022-23 Update. (W&I Code section 5847(e)).	The County must indicate the number of children, TAY, adults, and older adults to be served, and indicate the cost per person for CSS, PEI, and INN, in each subsequent adopted Plan and Update thereafter.	Cost per person was included in the FY 2022-23 Annual Update after each program update, this can be seen starting on page 34 and subsequently after each program report.  Subsequent adopted plans and updates, starting with the FY 2024-25 Annual Update include an expenditure plan with the cost per person per component and indicate the number of children, TAY, adults, and older adults to be served, per program, as can be seen on pages 34-325.  In addition, the current <a href="#">San Mateo County BHRS Policy 20-09</a> : MHS Administration and Components will be amended to include these requirements will be performed on an ongoing basis with a June 30 <sup>th</sup> timeline for DHCS to receive the Three-Year Plans and Annual Updates.  1) Timeline: June 30, 2024 2) Proposed Evidence: FY 2024-25 Annual Update

## Mental Health Services Act Plan of Correction

Instructions: Complete the MHSA Plan of Correction (POC) to address Findings from the Fiscal Audit Report or Performance Review Report.

Row 1: Enter County/City name.

Row 2: Select from the drop down menu if this POC is submitted in response to a Fiscal Audit or a Performance Review.

Row 3: Enter the date that the Fiscal Audit or Performance Review was conducted.

Row 4: Enter the name of the person who prepared the Plan of Correction or is responsible for responding to inquiries about the Plan of Correction.

Row 5: Enter the contact email address of the person who prepared the Plan of Correction or is responsible for responding to inquiries about the Plan of Correction.

Row 6: Enter the contact telephone number of the person who prepared the Plan of Correction or is responsible for responding to inquiries about the Plan of Correction.

Rows 7-28, Column A: Enter the number of the specific Finding from the Fiscal Audit Report or Performance Review Report.

Rows 7-28, Column B: Enter the specific Finding from the Fiscal Audit Report or Performance Review Report.

Rows 7-28, Column C: Enter the specific recommendation from the Fiscal Audit Report or Performance Review Report.

Rows 7-28, Column D: Enter the description of the actions taken to correct the Finding. Must include 1) timeline for implementation and/or completion of actions; 2) proposed (or actual) evidence of correction to be submitted to DHCS.

This completed form must be submitted to [MHSA@dhcs.ca.gov](mailto:MHSA@dhcs.ca.gov).