

California Behavioral Health Planning Council

Executive Committee Agenda

Wednesday, June 14, 2023

DoubleTree Hilton Santa Ana - Orange County Airport

201 East MacArthur Blvd

Santa Ana, CA 92707

Ballroom F

8:30am to 10:15am

[Zoom Meeting Link](#)

Join by phone: +1 669 900 6833

Meeting ID: 810 8683 8616 Passcode: CBHPCEC

| | | |
|---------|--|-------|
| 8:30am | Welcome and Introductions <i>Deborah Starkey, Chairperson</i> | |
| 8:35am | Approve April 2023 Meeting Minutes <i>Tony Vartan, Chairperson-Elect</i> | Tab 1 |
| 8:40am | Review of Council Membership <i>Naomi Ramirez, Chief of Operations</i> | Tab 2 |
| 8:45am | CBHPC Attendance Requirement (Action) <i>Deborah Starkey, Chairperson</i> | Tab 3 |
| 9:15am | Public Comment <i>Deborah Starkey, Chairperson</i> | |
| 9:20am | Break | |
| 9:35am | Transparency Statement <i>Jenny Bayardo, Executive Officer</i> | Tab 4 |
| 9:40am | Representing the Council <i>Tony Vartan, Chairperson-Elect</i> | Tab 5 |
| 9:50am | CBHPC Logo & Marketing Materials <i>Naomi Ramirez, Chief of Operations</i> | |
| 10:00am | Public Comment <i>Deborah Starkey, Chairperson</i> | |
| 10:05am | Wrap-Up and Plan for Next Meeting <i>Deborah Starkey, Chairperson</i> | |
| 10:15am | Adjourn | |

California Behavioral Health Planning Council

Notice: All agenda items are subject to action. Scheduled times on the agenda are estimates and subject to change. **For questions or if Reasonable Accommodation is needed, please call 916.701.8211 by June 5, 2023** in order to meet the request.

Executive Committee Members

Officers: Deborah Starkey, Chairperson Tony Vartan, Chair-Elect Noel O'Neill, Past Chair

Housing/Homelessness: Monica Caffey, Chairperson Vacant, Chair-Elect

Legislation: Veronica Kelley, Chairperson Barbara Mitchell, Chair-Elect

Patients' Rights: Daphne Shaw, Chairperson Mike Phillips, Chair-Elect

Systems and Medicaid: Karen Baylor, Chairperson Uma Zykovsky, Chair-Elect

Workforce and Employment: Vera Calloway, Chairperson Christine Frey, Chair-Elect (On Leave)

Performance Outcomes: Susan Wilson, Chairperson Noel O'Neill, Chair-Elect

At-Large: Arden Tucker

Liaisons: **CBHDA:** Veronica Kelley/Tony Vartan **DHCS:** Erika Cristo

CCMH: Daphne Shaw

TAB 1

**California Behavioral Health Planning Council
Executive Committee
Wednesday, June 14, 2023**

Agenda Item: Approve April 19, 2023 Meeting Minutes

Enclosures: Draft Executive Committee Minutes for April 19, 2023 Meeting

Background/Description:

Attached are the draft meeting minutes for the Executive Committee's review and approval.

CBHPC Executive Committee Meeting

April 19, 2023

Draft

Committee Members Present:

Karen Baylor, Vera Calloway, Erika Cristo*, Barbara Mitchell, Noel O'Neill, Mike Phillips, Daphne Shaw, Deborah Starkey, Arden Tucker*, Tony Vartan, Susan Wilson, Uma Zykofsky

*=Remote Appearance

Committee Members Absent: Monica Caffey, Christine Frey, Veronica Kelley

Staff Present: Jenny Bayardo, Naomi Ramirez

Welcome and Introductions

Chairperson Deborah Starkey called the meeting to order, welcoming Council Members. Attendees introduced themselves. A quorum was established.

Approval of the January 18, 2023, Executive Committee Meeting Minutes (Action)

MOTION: Noel O'Neill moved approval of January 18, 2023, Executive Committee Meeting Minutes, seconded by Susan Wilson. The motion passed by voice vote with no "Opposed" and Barbara Mitchell and Uma Zykofsky voting, "Abstain".

Review of Council Membership

Jenny Bayardo presented the following.

- Currently two vacancies exist for the Parent of a Child with SED category. Ongoing recruitment is occurring.
- Some state representative vacancies have been filled. CBHPC staff are partnering with appropriate state agencies in our efforts.

Barbara Mitchell noted that the Department of Housing and Community Development (HCD) position is still vacant. A higher-level person for HCD is essential to review proposed legislation affecting housing and homeless efforts. Do we have any prospects from HCD? Jenny Bayardo stated that we have had multiple unsuccessful recruitment efforts. We are working with HCD to fill the vacancy. Potential strategies dealing with recruitment efforts were discussed.

Vera Calloway asked about procedures pertaining to qualifications and vetting processes. Jenny Bayardo itemized the vetting process which includes the following order: applicant confirmation letter to candidates encouraging them to attend a meeting is sent, pertinent information is provided, applications are reviewed, qualified applicants

are contacted with a Zoom meeting scheduled, and ultimately the Department decides on the chosen applicant.

CBHPC staff produced a flyer to help with recruitment efforts. Staff are allowing a build-up of applications before vetting the candidates and targeting areas where we do not currently have representation. It is anticipated that a few vacancies will be filled by the next meeting.

Vera Calloway noted that sometimes state appointees come to the meeting and do not speak. We would all benefit from them updating us on their departments. This Committee needs input from attendees representing these agencies. Jenny responded that in our current recruitment efforts, we let agencies know that we need representatives willing and able to comment during meetings and who have influence in their departments to take information from the Council back to their respective departments.

Review of Committee Roles, Mandates and Goals Discussed at January 2023 Meeting

Chairperson Starkey led a discussion about the Executive Committees' role in establishing, reviewing, and evaluating committee structure and operations. In January the Officer Team had an opportunity to meet the Committee members and familiarized themselves with specific Committee work. The discussions are summarized and included in the enclosure for this agenda item. The Executive Committee should be looking at Committee functions annually and this gave leadership an opportunity to do that.

Jenny Bayardo emphasized that we want to be mindful of what is happening in the Committees. Evaluation of mission-specific efforts are critical for the alignment of Council objectives. These discussions can potentially be regular agenda items.

Barbara Mitchell noted that she currently is Chairing the Legislative Committee. There are major initiatives at this moment pertaining to the redesign of the Mental Health Services Act (MHSA). Is it the responsibility of the Legislative Committee to review the MHSA redesign proposals? Should the Committee come up with a position or recommendation? Or is it that because of the enormity of the redesign, this is something the Council as a whole should discuss? Whose responsibility is this?

Tony Vartan mentioned that all of this is discussed through the Legislative Committee. The Committee then brings their recommendations to the larger meeting of Council Members (General Session). The initial conversations should take place in the Legislative Committee. MHSA changes are still happening and being discussed. We need to discuss how we want to position ourselves as a Council. We want to keep ourselves at the table.

Jenny Bayardo noted that the Legislative Committee has slightly adjusted its agenda to incorporate a discussion about the Modernization Proposal into the MHSA advocacy discussion that was already on the agenda.

Uma Zykofsky acknowledged the value of reviewing and monitoring the work of the committees. In regard to the proposed changes to MHSA, the Legislative Committee has to be the anchor. Many aspects of current proposed bills touch other Committees. We have to be aware of the shifts in these Committees and know why we have landed where we have landed. When we develop the agendas for the different Committees, we should be very intentional about what is put on them. The Council should be better informed in general to make recommendations.

Tony Vartan expressed that the definition of each Committee should align with the values and objectives of the Council. Conversations within the Executive Committee should address these issues. We need to be at the table to be engaged in these difficult discussions in spite of legislation we might not view favorably.

Daphne Shaw noted that if we are not ahead of things and we are not out there voicing our concerns; we are not going to be at the table if we do not take a position. The structure of the Planning Council does not necessarily lend itself to allowing us to be part of these multi-agencies pushes or positions. This has been a long-time concern of Ms. Shaw. She added that leadership may want to make it a known fact that we do have quarterly meetings, but the Committees will also have in-between meetings to keep up with statewide policy changes. That will be our norm in a sense because things are moving very fast.

Vera Calloway noted that she was elected Chair of the new California Association of Peer Professionals. They are working towards being independent, but the peer and consumer community is cautiously optimistic while being terrified. Other states are watching California. In New York, the mayor decided he was going to lock up people displaying public signs of mental illness. These potential changes have repercussions on many different levels. The enacted modifications and changes will have long-term ramifications. These changes are going to last a long time. There seems to be a whole systemic movement in California. I would love to see us be more involved on some level. We need to step up our desire to advocate.

Public Comment

None

Motions Process Review

Jenny Bayardo stated that a few meetings ago we started talking about motions in the Executive Committee. It was also discussed in the October 2022 Mentorship Forum. The Officer Team decided that CBHPC staff would take more of a lead when it comes to helping their chairpersons lead the motion process. In 2019, we developed a guide that was given to the Executive Committee. CBHPC leadership has changed since the 2019

guide was released. The updated guide was reviewed and discussed by the Executive Committee.

Karen Baylor stated we need to be sure that all the chairpersons get this because this is really helpful and thanked CBHPC staff for doing this.

Susan Wilson commented that we want to make this as simple as possible because we are here to do the work, not to worry about the process. We want the minutes to reflect what happened in the meeting and not have to read books on the way to the meeting.

A discussion occurred about the process for workgroups. It was decided that the workgroups would continue to use consensus as their decision-making process and remain informal in their overall operations.

Break

Workgroups Discussion

Chairperson Deborah Starkey stated that the Officer Team is proposing that each committee should designate a liaison to attend work groups. In addition, committees are asked to set aside 10 minutes on their agenda to report on the workgroups. The committee engaged in a discussion.

Some key decision points include;

- people can change work groups by informing the Executive Officer and adjustments would be made. Changes and attendance will be monitored.
- The role of the liaison is to report what goes on in the workgroups. There is a need to connect the work groups to the committees a little better and make sure that the committees know what the work groups are doing.
- Workgroups will continue to report-out at General Session.
- Barbara asked if the wor groups could send things to the Executive Committee for allocation to other committees. The group agreed that is what should occur.
- Uma noted that the workgroups should always connect to pertinent committees or groups. We have to make sure that the workgroups feel connected and that their area of attention is not getting lost or suffering from a lack of attention.
- There should also be connectivity with the Executive Committee.

There were questions about the need to define this process. Tony explained that the reason this was brought forward initially is that we have been talking a lot about mental health, not SUD. To keep the conversation about children, youth, and SUD going in all committees and in the Executive Committee it is important to be able to hear what those

work groups are doing. If we have no flow, if there is no one person whom the committee can count on to bring that information back and forth, a lot could be lost. We want to make sure that somehow one person is going to take the responsibility to take the information back and forth. An important piece is to keep the information flow happening. We need to make sure that the workgroups are supported to be able to move something forward. Tony stressed that it may take a little bit of piloting to see how this works.

Vera stated that it helps to know how the workgroups fit into the workforce and employment work plan. She agreed that Workgroup discussions should be relayed back to committees and linked to the work plan.

Operating Policies & Procedures Additions & Revisions (Action)

Executive Officer, Jenny Bayardo, walked the Committee through the proposed policy changes. New member requirements that were already voted on and adopted were not added to the Procedures because there was no logical place to put them. There was no language about the appointment process in the existing policies and procedures. All other changes proposed were minor edits or corrections. There were no changes in the process.

Barbara Mitchell asked if as part of the requirements of the appointment process, people have to be able to physically attend meetings. Before the pandemic, you were required to attend meetings in person. Jenny Bayardo informed the group that technically the attendance policy on page 47 is still in effect. Due to the Bagley-Keene exemption, we have been counting virtual attendance as compliant. The group engaged in a discussion about this topic. Noel O'Neill reminded us that we discussed this in length during the pandemic and decided to leave this "open" at that time. Barbara Mitchell noted it is possible without this clarification new members may not show up in person. The committee agreed with the pandemic ending and exemptions expiring there is a need to discuss this further in future executive committee meeting

Daphne asked if CBHPC has the authority to establish new member minimum requirements and asked if they have been reviewed by the appointing authority, DHCS. Jenny reiterated that they were approved in October. She reminded the committee that a DHCS representative sits on this committee as a part of the discussion and the voting. Jim Kooler was part of the discussions around the requirements and voted. The new DHCS representative, Erika Cristo, visually acknowledged agreement with the requirements.

MOTION: Council Member O'Neill moved to approve the addition of the proposed language regarding the appointment process and the existing transparency policy to the CBHPC's Operating Policies & Procedures and accept proposed revisions to the current procedures, seconded by Council Member Wilson.

VOTE: The motion carried with a vote of 12-0-0 with Council Members Baylor, Calloway, Cristo, Mitchell, O'Neil, Phillips, Shaw, Tucker, Wilson, Zykofsky, Chair-Elect Vartan and Chair Starkey voting, "YES", no "NO" votes, and no "ABSTENTIONS".

Report from CA Coalition for Mental Health

Daphne Shaw reported that the CA Coalition for Mental Health addressed four pieces of legislation in their last meeting. Daphne read the four pieces of legislation into the record. The Coalition voted to support all four pieces of legislation. The Planning Council abstained on two of them. The Coalition also had two presentations on, Minding the Future of Workforce Challenges.

Modernizing the Behavioral Health System Proposal

Naomi Ramirez stated that the Legislation Committee (LC) intended to discuss MHSA Advocacy as one of the main topics on their agenda. LC knew that proposed changes to MHSA were possible and anticipated seeing bills about it in legislation this year. The Legislation Committee added the Modernization proposal to the "MHSA Advocacy" agenda item to quickly review and discuss this proposal. The Legislation Committee will discuss potential actions the Council should take. There will be more conversations on this throughout the year.

Jenny Bayardo added that we included the basic information about the proposal that was available at the time of the printing of the meeting materials. CBHPC staff will continue to inform you of webinars and other related activities.

The Executive Officer, Jenny Bayardo, was invited to a meeting with Michelle Baas and Stephanie Welch along with other organizations where they went through the proposal. There was an opportunity to ask questions.

Public Comment

Theresa Comstock of the California Association of Local Behavioral Health Board and Commissions, (CALBHB/C) presented the following.

- slide shows of CALBHB/C Governing Board which is a diverse group of members from all over the state.
- Basic information about the organization
 - 59 local boards and commissions
 - quarterly meetings with presenters and updates from a number of state agencies.
 - four teleconference panels per year covering a number of topics

Theresa shared that CALBHB/C continues to have difficulty with funding. They are relying on county dues right now and bring in about \$60,000 per year. They also receive funding from the state. Top issues for support and advocacy include Diversity, Equity & Inclusion, Performance Outcomes, and Resources.

Steve Leoni commented on the Behavioral Health Modernization Proposal. He stated that the Governor's Office has been finding people and groups who are opposed to this modernization as posing as against helping clients. We are supporting a clinical model which is different from a lot of what the governor is proposing. The governor undermines what is good clinical practice. We should be supporting what is good clinical practice. He added, don't let them classify us as opposed to helping people. Don't let them get away with that.

Wrap-Up and Plan for Next Meeting

Item not discussed.

Adjourn

There being no further business Chairperson Starkey adjourned the meeting at 10:14 a.m.

**California Behavioral Health Planning Council
Executive Committee
Wednesday, June 14, 2023**

Agenda Item: Council Membership Update

Enclosures: Council Appointment List as of May 24, 2023

Background/Description:

To ensure fulfillment of the provisions in Welfare and Institution Code Section 5771, Council staff updates the Executive Committee on appointments at each quarterly meeting. The Executive Committee reviews membership needs and identifies any actions needed.

As of May 24, 2023, there are two (2) vacancies for Parent of a Child with SED, two (2) Family Member, two (2) Direct Consumer, and two (2) State Representative vacancies.

June 2023 Summary of Council Member Activity:

April

Appointments: None

Separations: Celeste Hunter, Family Member

May

New appointments are pending, to be reported at the June meeting.

**CALIFORNIA BEHAVIORAL HEALTH PLANNING COUNCIL
BREAKDOWN OF PLANNING COUNCIL APPOINTMENTS
2023**

| | First Name | Last Name | Appointment Category | County | Gender | Ethnicity | Appointment Date | Expiration Date |
|----|-------------------|------------------|--------------------------------------|---------------|---------------|----------------------|-------------------------|------------------------|
| 1 | Joanna | Rodriguez | Family Member Parent of SED Child | Los Angeles | Female | Latina | 09/01/20 | 12/31/23 |
| 2 | VACANT | VACANT | Family Member Parent of SED Child | VACANT | VACANT | VACANT | VACANT | VACANT |
| 3 | VACANT | VACANT | Family Member Parent of SED Child | VACANT | VACANT | VACANT | VACANT | VACANT |
| 4 | Darlene | Prettyman | Family Member | Fresno | Female | Caucasian | 01/01/14 | 01/31/26 |
| 5 | Vandana | Pant | Family Member | Santa Clara | Female | Asian | 04/01/22 | 4/30/25 |
| 6 | Deborah | Starkey | Family Member | Sacramento | Female | Caucasian | 01/01/17 | 01/31/26 |
| 7 | VACANT | VACANT | Family Member | VACANT | VACANT | VACANT | VACANT | VACANT |
| 8 | VACANT | VACANT | Family Member | VACANT | VACANT | VACANT | VACANT | VACANT |
| 9 | VACANT | VACANT | Direct Consumer | VACANT | VACANT | VACANT | VACANT | VACANT |
| 10 | VACANT | VACANT | Direct Consumer | VACANT | VACANT | VACANT | VACANT | VACANT |
| 11 | Christine | Frey | Direct Consumer | San Diego | Female | Caucasian | 10/07/19 | 10/31/25 |
| 12 | Angelina | Woodberry | Direct Consumer | Sacramento | Female | Afr. Ameri. | 12/10/20 | 12/31/23 |
| 13 | Arden | Tucker | Direct Consumer | Sacramento | Female | Afr. Amer. | 05/14/14 | 05/31/26 |
| 14 | Vera | Calloway | Direct Consumer | Los Angeles | Female | Asian/ Afr. Amer. | 03/01/16 | 03/31/25 |
| 15 | Walter | Shwe | Direct Consumer | Yolo | Male | Asian | 10/23/03 | 10/31/24 |
| 16 | John | Black | Direct Consumer | Stanislaus | Male | Caucasian | 08/14/18 | 08/31/24 |
| 17 | Susan | Wilson | Cons-Rel. Advocate | Shasta | Female | Caucasian | 01/13/10 | 01/31/25 |
| 18 | Monica | Caffey | Cons-Rel. Advocate | San Bernadino | Female | Afr. Amer. | 05/08/09 | 05/31/24 |
| 19 | Steve | Leoni | Cons-Rel. Advocate | Contra Costa | Male | Caucasian | 01/01/14 | 01/31/26 |
| 20 | Liz | Oseguera | Cons-Rel. Advocate | Sacramento | Female | Latina | 02/01/17 | 02/28/26 |
| 21 | Noel | O'Neill | Profess/Provider | Mendocino | Male | Caucasian | 07/27/14 | 07/31/26 |
| 22 | Barbara | Mitchell | Profess/Provider | Monterey | Female | Caucasian | 01/01/00 | 01/31/24 |

| | First Name | Last Name | Appointment Category | County | Gender | Ethnicity | Appointment Date | Expiration Date |
|----|---------------|---------------|--|---------------|---------------|-----------------|------------------|-----------------|
| 23 | Erin | Franco | Profess/Provider | San Bernadino | Female | Black Amer. | 12/21/22 | 12/31/25 |
| 24 | Javier | Moreno | Profess/Provider | Kern | Male | Not Specified | 04/01/22 | 4/30/25 |
| 25 | Deborah | Pitts | Profess/Provider | Los Angeles | Female | Caucasian | 01/01/13 | 01/31/24 |
| 26 | Dale | Mueller | Profess/Provider | San Bernadino | Female | Caucasian | 04/06/01 | 04/30/25 |
| 27 | Karen | Baylor | Profess/Provider | Alameda | Female | Caucasian | 08/01/19 | 08/31/25 |
| 28 | Catherine | Moore | Profess/Provider | San Diego | Female | Caucasian | 02/01/17 | 02/28/26 |
| 29 | Uma | Zykofsky | Profess/Provider | Sacramento | Female | Asian | 08/01/20 | 08/31/23 |
| 30 | Veronica | Kelley | Profess/Provider | Orange | Female | Asian/Caucasian | 01/01/17 | 01/31/26 |
| 31 | Tony | Vartan | Profess/Provider | Stanislaus | Male | Not Specified | 03/01/19 | 03/31/25 |
| 32 | Daphne | Shaw | CA Coalition for MH | Statewide | Female | Caucasian | 01/01/93 | 01/31/26 |
| 33 | Cindy | Wang | Dept. of Social Services | Statewide | Female | Not Specified | State Employee | N/A |
| 34 | VACANT | VACANT | Dept. of Housing & Community Development | VACANT | VACANT | VACANT | State Employee | N/A |
| 35 | Marina | Rangel | Dept. of Corrections & Rehabilitation | Statewide | Female | Latina | State Employee | N/A |
| 36 | VACANT | VACANT | Health & Human Services Agency | VACANT | VACANT | VACANT | State Employee | N/A |
| 37 | Jessica | Grove | Dept. of Rehabilitation | Statewide | Female | Not Specified | State Employee | N/A |
| 38 | VACANT | VACANT | Dept. of Education | VACANT | VACANT | VACANT | State Employee | N/A |
| 39 | Stephanie | Blake | Dept. of Aging | Statewide | Female | Not Specified | State Employee | N/A |
| 40 | Erika | Cristo | Dept. of Health Care Services | Statewide | Female | Not Specified | State Employee | N/A |

**California Behavioral Health Planning Council
Executive Committee
Wednesday, June 14, 2023**

Agenda Item: CBHPC Attendance Requirement (Action)

Enclosures: Operating Policies and Procedures Manual (Attendance Policy Excerpt)

Background/Description:

In March 2020, the California Behavioral Health Planning Council suspended in-person meetings. Virtual meetings were held during the COVID-19 pandemic through January 2022. Currently, Council members have been allowed to request virtual attendance due to the state of Emergency and Bagley-Keene exceptions.

The State of Emergency in California ended on February 28, 2023, and the federal Public Health Emergency (PHE) for COVID-19 ended on May 11, 2023. The Council will revisit the attendance policy and determine if any revisions to the existing policies are needed now that we are resuming regular Council operations.

Things that may be considered and discussed include:

- Language regarding in-person versus virtual attendance
- Feasibility of hybrid meetings for members who cannot attend in-person
- If virtual attendance is allowed...when why & how often
- Expiration of Bagley-Keene exceptions

Additional Resources:

[California Health and Human Services End of COVID Emergency](#)

U.S Department of Health and Human Services [Fact Sheet COVID-19 Public Health Emergency Transition Road Map](#)

CBHPC OPERATING POLICIES AND PROCEDURES

(Excerpt)

11. Attendance Policy

Planning Council meetings are an integral part of how the Planning Council conducts business, the bulk of the Council's work is done during these meetings. The attendance policy ensures that the Planning Council operates effectively with the voice of the members. Attendance records for Quarterly Council meetings and Committee meetings are maintained by the Executive Officer.

The full Planning Council meets four times a year (quarterly). All members are notified a year in advance of the meeting schedule each calendar year. Planning Council members

are expected to attend all quarterly meetings each year which includes committee meetings and General Session.

The normal Quarterly Meeting schedule is as follows:

Tuesday:

- Performance Outcomes Committee- 2:00 pm to 5:00 pm

Wednesday:

- Executive Committee- 8:30 am to 10:15 am
- Patients' Rights Committee- 10:30 am to 12:15 pm
- Legislation Committee- 1:30 pm to 5:00 pm
- Workforce and Employment Committee- 1:30 pm to 5:00 pm

Thursday AM:

- Housing and Homelessness Committee- 8:30 am to 12:00 pm
- Systems and Medicaid Committee- 8:30 am to 12:00 pm

Thursday PM:

- General Session- 1:30 pm to 5:00 pm

Friday AM:

- General Session- 8:30 am to 12:00 pm

11.1 Quarterly Meeting Attendance Requirements

- a. All Council members are required to contact the Executive Officer or Chief of Operations if they plan to miss a quarterly meeting. Full attendance at Council meetings is required.
- b. Council Members are to attend all quarterly meetings in their entirety. When a pattern of non-participation occurs, it will be addressed by the Council Chairperson and Executive Officer. Should the non-participation continue, the member will not be eligible for reappointment.

11.2 Committee Meeting Attendance Requirements

In addition to the quarterly committee meetings, committee meetings can be scheduled, as needed. Meetings held outside of the quarterly meetings are scheduled based on members' availability to insure maximum participation. Committee members are expected to attend as many committee meetings as possible.

**California Behavioral Health Planning Council
Executive Committee
Wednesday, June 14, 2023**

Agenda Item: Transparency Statement

Enclosures: Approved Current Transparency Statement

Proposed 2023-2024 Transparency Statement

Background/Description:

Members of the Council often have ties to county or state behavioral health systems. These ties and experiences bring a diversity of perspectives and input to the Council's work. To mitigate any actual, or perceived, conflict the Council has a Transparency Policy and publishes a Transparency Statement to publicly disclose all the financial connections of the membership.

Enclosed is the most recent transparency statement and proposed 2023-24 Transparency Statement for Executive Committee review and approval.

10.5 Transparency Policy

To facilitate open communication and understanding on all projects conducted by the California Behavioral Health Planning Council (CBHPC) among its members who may or may not be involved in paid employment related to CBHPC business, Planning Council members will notify the Executive Officer, who will place a transparency statement notification on the Executive Committee agenda to be included in the Executive Committee minutes when the following occurs:

- A member is doing paid work for the California Department of Health Care Services (DHCS) or other state agencies whose work may be reviewed by the CBHPC
- A member is doing paid work for the federal government that may be related to federal Substance Abuse and Mental Health Services Administration (SAMHSA) Act Block Grant activities
- A member is doing paid work for a contractor of the DHCS
- A member is doing paid work for a county when that work is likely to be reviewed by the CBHPC

**California Behavioral Health Planning Council
2021-22 Transparency Statement**

| Date Reported | Council Member Name | Activity | Date of Executive Committee Approval |
|----------------------|----------------------------|---|---|
| 05/11/21 | John Black | Contractor, MHSA-funded project | 06/16/21 |
| 05/12/21 | Noel O'Neill | Interim Director, Colusa County | 06/16/21 |
| 05/11/21 | Karen Baylor | Employee, Behavioral Health Concepts, EQRO contractor with DHCS | 06/16/21 |
| 05/18/21 | Walter Shwe | Consultant to Behavioral Health Concepts, EQRO contractor of DHCS | 06/16/21 |
| 05/09/19 | Veronica Kelley | Director, San Bernardino County Dept of Behavioral Health | 06/16/21 |
| 05/11/21 | Barbara Mitchell | Executive Director, Interim Inc., contracts with Dept. of Rehabilitation and County of Monterey, Behavioral Health Division | 06/16/21 |
| 05/20/21 | Steve Leoni | Contractor, Progress Foundation San Francisco | 06/16/21 |
| 05/11/21 | Angelina Woodberry | Employee, CalVoices, MHSA-funded contractor | 06/16/21 |
| 05/12/21 | Deborah Starkey | Employee, Turning Point Community Programs contracts with Butte, Nevada, Placer, Sacramento, San Joaquin, Stanislaus, Solano, Sonoma and Yolo counties. | 06/16/21 |
| 05/11/21 | Vera Calloway | Contractor, LA County DMH | 06/16/21 |
| 05/11/19 | Tony Vartan | Director, San Joaquin County Behavioral Health | 06/19/19 |

**California Behavioral Health Planning Council
2023-24 Transparency Statement**

| Date Reported | Council Member Name | Activity | Date of Executive Committee Approval |
|----------------------|----------------------------|---|---|
| 05/11/21 | John Black | Contractor, MHSA-funded project | 06/16/21 |
| 05/25/23 | Walter Shwe | Employee to Behavioral Health Concepts, EQRO contractor of DHCS | |
| 12/01/21 | Veronica Kelley | Director, Orange County Mental Health & Recovery Services | |
| 05/20/21 | Steve Leoni | Contractor, Progress Foundation San Francisco | 06/16/21 |
| 05/11/21 | Angelina Woodberry | Employee, CalVoices, MHSA-funded contractor | 06/16/21 |
| 05/12/21 | Deborah Starkey | Employee, Turning Point Community Programs contracts with Butte, Nevada, Placer, Sacramento, San Joaquin, Stanislaus, Solano, Sonoma and Yolo counties. | 06/16/21 |
| 08/03/22 | Tony Vartan | Director, Stanislaus County Behavioral Health | |

**California Behavioral Health Planning Council
Executive Committee
Wednesday, June 14, 2023**

Agenda Item: Representing the Council

Enclosures: Operating Policies and Procedures Manual (Section 10.2 and Section 4)

Background/Description:

The California Behavioral Health Planning Council is striving to expand its influence and reach across the state of California. As we send Council members to more events on behalf of the Council there is a need to review and discuss the current policies in place regarding representing the Council, specifically section 10.2 of the Operating Policies and Procedures and requesting General Session Presenters section 4.

CBHPC OPERATING POLICIES AND PROCEDURES (Excerpt)

10.2 Roles and Accuracy of Planning Council Positions

Individual members may be called upon to represent the Planning Council before the Legislature, state departments, or other groups. In addition, individual members may wish to represent the Planning Council at particular forums.

In any forum, members must indicate whether they are representing the Planning Council or are speaking as individuals. Individuals may represent the Planning Council only when authorized by the Chairperson or Executive Officer, and are responsible for representing the Planning Council's positions accurately.

10.3 Personal Projects

Planning Council members are to use their status as Planning Council members only when doing official business of the Planning Council. Members are not authorized to use their positions as Planning Council members to obtain information for personal projects.

CBHPC OPERATING POLICIES AND PROCEDURES (EXCERPT)

4. Requests from Members for Issues to be Placed on Agenda

A Planning Council member may request that an issue be discussed during a Planning Council meeting through the following process:

- The member should consult with the Executive Officer prior to submitting a written request to place an item on the agenda
- The member must make a written request to the Executive Officer
- The member should provide background and any written material necessary to explain the issue

The Executive Officer will consult with the Officer Team of the Planning Council who will place the issue on the agenda of the full Planning Council or refer the issue to the Executive Committee or to one of the standing committees.