

# California Behavioral Health Planning Council

## Performance Outcomes Committee Agenda

Tuesday, June 18, 2024

Lake Arrowhead Resort

27984 CA-189

Lake Arrowhead, CA 92352

Evergreen Room

[Zoom Meeting Link](#)

**Call-in #:** 1-669-900-6833

**Meeting ID:** 818 9733 0487

**Passcode:** 351565

2:00 pm to 5:00 pm

- |                |   |              |
|----------------|---|--------------|
| <b>2:00 pm</b> | <b>Welcome, Introductions, and Housekeeping</b><br><i>Susan Wilson, Chairperson</i>   |              |
| <b>2:05 pm</b> | <b>Review and Accept January 2024 Meeting Minutes</b><br><i>Susan Wilson, Chairperson</i>   | <b>Tab 1</b> |
| <b>2:10 pm</b> | <b>Data Contract for Data Notebook “Part I” Analysis</b><br><i>Susan Wilson, Chairperson, and Samantha Spangler, Behavioral Health Data Project</i> | <b>Tab 2</b> |
| <b>2:20 pm</b> | <b>Public Comment</b>   |              |
| <b>2:25 pm</b> | <b>Committee Charter and Workplan Review (Action Item)</b><br><i>Susan Wilson and All</i>   | <b>Tab 3</b> |
| <b>2:55 pm</b> | <b>Public Comment</b>   |              |
| <b>3:00 pm</b> | <b>Break</b>  |              |
| <b>3:10 pm</b> | <b>Development of Recommendations for the 2023 Data Notebook on Stakeholder Engagement</b><br><i>Susan Wilson, Justin Boese and All</i>             | <b>Tab 4</b> |
| <b>3:55 pm</b> | <b>Public Comment</b>   |              |
| <b>4:00 pm</b> | <b>Break</b>  |              |
| <b>4:10 pm</b> | <b>Data Notebook 2024 Development</b><br><i>Susan Wilson, Linda Dickerson and All</i>   | <b>Tab 5</b> |
| <b>4:45 pm</b> | <b>Public Comment</b>   |              |
| <b>4:50 pm</b> | <b>Next Steps and Planning for Future Activities</b><br><i>Susan Wilson and All</i>   |              |

If reasonable accommodations are required, please contact the Council at (916) 701-8211, not less than 5 working days prior to the meeting date.

**5:00 pm     Adjourn**

*The scheduled times on the agenda are estimates and subject to change.*

**Public Comment: Limited to a 2-minute maximum to ensure all are heard**

**Performance Outcome Committee Members**

**Chairperson:** Susan Morris Wilson

**Chair-Elect:** Noel O'Neill

**Members:**

Karen Baylor

Erin Franco

Steve Leoni

Catherine Moore

Walter Shwe

Uma Zykofsky

Don Morrison

**Invited External Partners**

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions

Samantha Spangler, Behavioral Health Data Project

**Council Staff**

Justin Boese

Linda Dickerson

TAB 1

**California Behavioral Health Planning Council  
Performance Outcomes Committee  
Tuesday, June 18, 2024**

**Agenda Item:** Review and Accept April 2024 Meeting Minutes

**Enclosures:** Draft of April 2024 Meeting Minutes.

**Background/Description:**

Committee members will review the draft meeting minutes for April 2024 and have the opportunity to request edits to the documents before they are accepted.

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**Performance Outcomes Committee**  
**April 16, 2024**  
**Meeting Minutes**

**Committee Members Present:**

Susan Wilson, Chairperson  
Erin Franco  
Catherine Moore  
Uma Zykofsky

Noel O'Neill, Chair-Elect  
Steve Leoni  
Don Morrison

**Other Council Members Present:**

Jessica Grove

**Invited External Partners Present:**

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions  
Samantha Spangler, Behavioral Health Data Project

**Staff Present:**

Justin Boese  
Jenny Bayardo

Linda Dickerson

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**Item #1: Welcome and Introductions**

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The committee meeting began at 1:00pm.

Susan Wilson welcomed all committee members and guests. A quorum was reached.

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**Item #2: Review Meeting Minutes**

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The Committee reviewed the meeting minutes for January 2024. One edit was requested by Steve Leoni. The minutes were accepted with the edit.

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**Item #3: Conference Workshop Updates**

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Susan Wilson reported out to the committee on some recent conference workshop activities. Susan is planning to present at this year's California Mental Health Advocates for Children and Youth (CHMACY) conference in May 2024. This year she will present

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with a specific focus on youth engagement in the behavioral health system.

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**Item #4: Data Notebook Project Updates**

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Linda Dickerson provided an update on the 2022 Data Notebook on the Impact of COVID-19 on Behavioral Health. The overview report has been finalized and posted online. Linda is still working on revising the executive summary for the 2022 Data Notebook but said it should be finished soon.

Linda and Justin Boese then provided updates on the 2023 Data Notebook on Stakeholder Engagement. After continued outreach by Linda, the committee has now received completed surveys from 50 counties, with a couple more still in progress. The goal is to close the survey by April 30 so that Linda can begin analyzing the data collected.

Susan requested that Linda prepare a draft of the data analysis without the methods or background information by the June quarterly meeting so that the committee could discuss recommendations for the 2023 Data Notebook overview report.

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**Item #5: Data Notebook 2024 Development**

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The committee members reviewed and discussed a draft of the 2024 Data Notebook survey document prepared by Justin Boese. Justin provided a quick overview of the document. This document includes the introduction and background information for the 2024 data notebook. A new addition to the introduction is a section on performance outcomes measures, which defines different kinds of quality measures used to evaluate healthcare services.

This is followed by the background information on this year's topic of focus: "homelessness in the public behavioral health system." Included in this section is some of the data that was collected in the "Part 1" questions in previous data notebooks (2019-2023). This data was prepared by Linda Dickerson and includes homeless point-in-time counts for California and data on new or expanded homeless programs for county behavioral health clients.

The final section of the document is the draft of the survey questions, split into 2 parts. There are a total of 11 questions on homelessness in the behavioral health system in section 1 of the survey. Section 2 contains 4 questions on performance outcomes data,

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which are included to help inform the committee on what data counties are collecting and/or would like the Performance Outcomes Committee to focus on.

Susan Wilson led the committee in a discussion on the survey questions to gather feedback on the draft. The committee members commented on each question, providing their edits and suggestions. Justin will work with Susan and Noel O'Neill to revise the 2024 Data Notebook document based on this feedback.

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**Item #6: Committee Charter and Workplan Review**

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Susan Wilson determined that there was not enough time left in this meeting to review the committee charter and workplan. This item will be deferred to the June 2024 meeting.

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**Item #7: Next Steps and Planning for Future Activities**

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Susan Wilson and the committee members identified next steps and agenda items for the June 2024 meeting. Agenda items included:

- A review of the data collected from the 2023 Data Notebook, analyzed by Linda Dickerson. The committee will discuss recommendations for the overview report based on this analysis.
- Finalization of the 2024 Data Notebook in preparation for distribution to county behavioral health boards/commissions.
- Review of the committee charter and workplan.

Several other items were also discussed as future goals. Susan mentioned that there is an effort to secure a data consultant to analyze the "Part 1" data from the 2019-2023 Data Notebooks. Additionally, Noel O'Neill commented that as the format and processes for the data notebook are refined, he would like to see more time on the committee agendas for guest presenters.

**The meeting adjourned at 3:30pm.**

TAB 2

**California Behavioral Health Planning Council  
Performance Outcomes Committee  
Tuesday, June 18, 2024**

**Agenda Item:** Data Contract for Data Notebook “Part I” Analysis

**How This Agenda Item Relates to Council Mission**

*To review, evaluate and advocate for an accessible and effective behavioral health system.*

This agenda item is related to the evaluation of the behavioral health system through the Data Notebook project.

**Background/Description:**

Each year the Council releases a Data Notebook to the local mental/behavioral health boards and commissions to complete with their perspectives on focused areas of the system. From 2019 to 2023, the committee designed a section of the survey (designated as “Part I”) with standard questions to track potential trends in the behavioral health system affecting vulnerable populations. This included foster youth, homeless individuals, and those with serious mental illness (SMI) who need housing in adult residential facilities (ARFs) and some other settings.

The Council executed a contract with Samantha Spangler of the Behavioral Health Data Project in May 2024 to analyze the Part I data collected from 2019-2023. Susan Wilson and Samantha Spangler will briefly discuss this project with the committee.

**California Behavioral Health Planning Council  
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**Agenda Item:** Committee Charter and Workplan Review (Action Item)

**Enclosures:**

- Performance Outcomes Committee Charter (Updated)
- Draft of the Performance Outcomes Committee 2024-2025 Work Plan
- CBHPC Responsibilities in the BHSA

**How This Agenda Item Relates to Council Mission**

*To review, evaluate and advocate for an accessible and effective behavioral health system.*

This agenda item provides committee members the opportunity to review and update the work plan to ensure that committee activities are aligned with the Council's mission and vision.

**Background/Description:**

The purpose of the committee work plan is to establish the objectives and goals of the Performance Outcomes Committee, as well as to map out the necessary tasks to accomplish those goals.

Committee members will review and update the work plan to identify goals, objectives, roles, and timelines for the work of the committee in 2024 and beyond.

**Motion:** To approve the Committee Charter and 2024-2025 Work Plan with the edits discussed.

# CBHPC Performance Outcomes Committee

## Charter and Membership Roster 2024

The California Behavioral Health Planning Council is mandated by federal and state statutes to advocate for children with serious emotional disturbance and their families and for adults and older adults with serious mental illness; to review and report on outcomes for the public mental health system; and to advise the Department of Health Care Services and the Legislature on policies and priorities the state should pursue in developing its mental health and substance use disorder systems.

### VISION

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A behavioral health system that makes it possible for individuals to lead full and purposeful lives.

### MISSION

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To review, evaluate and advocate for an accessible and effective behavioral health system.

### GUIDING PRINCIPLES

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**Wellness and Recovery:** Wellness and recovery may be achieved through multiple pathways that support an individual to live a fulfilled life and reach their full potential.

**Resiliency Across the lifespan:** Resilience emerges when individuals of all ages are empowered and supported to cope with life events.

**Advocacy and Education:** Effective advocacy for policy change statewide starts with educating the public and decision makers on behavioral health issues.

**Consumer and Family Voice:** Individuals and family members are included in all aspects of policy development and system delivery.

**Cultural Humility and Responsiveness:** Services must be delivered in a way that is responsive to the needs of California's diverse populations and respects all aspects of an individual's culture.

**Parity and System Accountability:** A quality public behavioral health system includes stakeholder input, parity and performance measures that improve services and outcomes.

## COMMITTEE OVERVIEW AND PURPOSE

The efforts and activities of the Performance Outcomes Committee (POC) will focus on the examination of data and performance outcomes for the public behavioral health system. The POC will lead activities of the Council to review and approve performance outcomes measures and to review and assess system performance. The Council is tasked with the responsibility to advise the Legislature and Department of Health Care Services on the issues, policies and priorities for California's publicly funded behavioral health system. The POC will report findings and make recommendations that are based on and supported by the analysis of reliable and timely data.

Additionally, there are a number of other organizations, at the State level, who also have responsibility for review and reporting of outcomes of services to persons with serious mental illness. The POC identifies areas of commonality, seeks opportunities for collaboration and promotes the blending of actions among the organizations. These organizations include but are not limited to:

- California Association of Local Behavioral Health Boards and Commissions
- Behavioral Health Concepts – CalEQRO
- Mental Health Services Oversight and Accountability Commission
- California Department of Rehabilitation

## MANDATES

### CA Welfare and Institutions Code

**5772.** (b) To review, assess, and make recommendations regarding all components of California's mental health and substance use disorder systems, and to report as necessary to the Legislature, the State Department of Health Care Services, local boards, and local programs.

(c) To review program performance in delivering mental health and substance use disorder services by annually reviewing performance outcome data as follows:

(1) To review and approve the performance outcome measures.

(2) To review the performance of mental health and substance use disorder programs based on performance outcome data and other reports from the State Department of Health Care Services and other sources.

(3) To report findings and recommendations on the performance of programs annually to the Legislature, the State Department of Health Care Services, and the local boards, and to post those findings and recommendations annually on its Internet Web site.

(4) To identify successful programs for recommendation and for consideration of replication in other areas. As data and technology are available, identify programs experiencing difficulties.

(d) When appropriate, make a finding pursuant to Section 5655 that a county's performance in delivering mental health services is failing in a substantive manner. The State Department of Health Care Services shall investigate and review the finding, and report the action taken to the Legislature.

(e) To advise the Legislature, the State Department of Health Care Services, and county boards on mental health and substance use disorder issues and the policies and priorities that this state should be pursuing in developing its mental health and substance use disorder health systems.

(f) To periodically review the state's data systems and paperwork requirements to ensure that they are reasonable and in compliance with state and federal law.  
General committee operations

## MEETING TIMES

The POC will meet in-person four times a year, rotating locations in conjunction with the Full Council meetings. At these meetings, the POC meets on Tuesday afternoon from 2:00pm to 5:00pm. Meetings by Zoom may occur in the months between in-person meetings, on an as needed basis.

## PERFORMANCE OUTCOMES COMMITTEE MEMBER ROLES AND RESPONSIBILITIES

Regular attendance of committee members is expected in order for the Committee to function effectively. If the POC has difficulty achieving a quorum due to the continued absence of a committee member, the committee chairperson will discuss with the member the reasons for his or her absence. If the problem persists, the committee chairperson can request that the Officer Team remove the member from the committee.

The POC Chairperson and Chair-Elect will be nominated by the POC members and appointed by the CBHPC Officer Team. In the Chairperson's absence the Chair-Elect will serve as the Chairperson. The Chairperson and Chair-Elect serve on the Executive Committee which requires attendance and participation in those meetings in addition to WEC meetings. Terms will begin with the January in-person meeting and end with the last meeting of the calendar year.

Members are expected to serve as advocates for the Committee's charge, and as such, could include, but are not limited to:

- Attend meetings and provide input
- Review meeting materials prior to meetings in order to ensure effective meeting outcomes

- Speak at relevant conferences and summits when requested by the Committee leadership
- Develop products such as white papers, opinion papers, and other documents
- Distribute the Committee’s white papers and opinion papers to their represented communities and organizations
- Assist in identifying speakers for presentations

## STAFF RESPONSIBILITIES

Staff will capture the POC members’ decisions and activities in a document, briefly summarizing the discussion and outlining key outcomes during the meeting. The meeting summary will be distributed prior to the next quarterly the meeting. Members will review and approve the previous meeting’s summary at the following meeting.

Staff will prepare the meeting agendas and materials, including coordinating presenters, at the direction of the POC Chairperson and members. The meeting agenda and materials will be made available, in hardcopy and/or electronically, not less than 10 days prior to the meeting.

## GENERAL PRINCIPLES OF COLLABORATION

The following general operating principles are established to guide the Committee’s deliberations:

- The Committee’s purpose will be best achieved by relationships among the members characterized by mutual trust, responsiveness, flexibility, and open communication.
- It is the responsibility of all members to work toward the Council’s vision.
- To that end, members will:
  - Commit to expending the time, energy and organizational resources necessary to carry out the Committee’s Work Plan
  - Be prepared to listen intently to the concerns of others and identify the interests represented
  - Ask questions and seek clarification to ensure they fully understand other’s interests, concerns and comments
  - Regard disagreements as problems to be solved rather than battles to be won
  - Be prepared to “think outside the box” and develop creative solutions to address the many interests that will be raised throughout the Committee’s deliberations

Committee members will work to find common ground on issues and strive to seek consensus on all key issues. Every effort will be made to reach consensus, and opposing views will be explained. In situations where there are strongly divergent views, members may choose to present multiple recommendations on the same topic. If the Committee is unable to reach consensus on key issues, decisions will be made by majority vote. Minority views will be included in the meeting summary.

## MEMBERSHIP ROSTER

Susan Wilson, **Chairperson**

Noel O'Neill, **Chair-Elect**

Karen Baylor

Erin Franco

Steve Leoni

Catherine Moore

Uma Zykofsky

Don Morrison

## INVITED EXTERNAL PARTNERS

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions

Samantha Spangler, Behavioral Health Data Project

## STAFF

Justin Boese

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(916) 750-3760

Linda Dickerson

[Linda.Dickerson@cbhpc.dhcs.ca.gov](mailto:Linda.Dickerson@cbhpc.dhcs.ca.gov)

**California Behavioral Health Planning Council  
Performance Outcomes Committee  
Work Plan 2024-2025**

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**GOAL 1**

**Collect County-Specific Data to Evaluate the Public Behavioral Health System**

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**Objective:** Develop topic-specific questions for the annual Data Notebook project

**Target Audience:** County Behavioral Health Boards/Commissions

**Activities:**

- Discuss and select a topic for the Data Notebook on an annual basis
- Develop survey questions and background information for the Data Notebook survey, based on the topic selected
- Distribute the annual Data Notebook survey and collect responses
- Analyze the collected survey response and develop recommendations
- Publish the Data Notebook Overview Report and Executive Summary

**Timeline:** Annual, Ongoing

**Deliverables:**

- 2023 (Stakeholder Engagement) Data Notebook Overview Report
- 2024 (Homelessness in the Public Behavioral Health System) Data Notebook Survey and Overview Report
- 2025 (Topic to be determined) Data Notebook Survey

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**GOAL 2**

**Review and Approve Performance Outcomes Measures for the Public Behavioral Health System**

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**Objective:** Identify key performance outcomes measures/indicators to be used in the evaluation of the public behavioral health system.

**Target Audience:** Department of Health Care Services (DHCS), State Legislature, Counties

**Activities:**

**DRAFT**

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Work Plan 2024-2025**

- Identify constituents and collect input on performance outcomes indicators
- Ask counties what outcomes/indicators they currently collect, and which they are most invested in
- Identify available data resources that correlate to existing performance indicators and compile into a document for committee review and discussion
- Share findings with target audiences (DHCS, State Legislature, Counties, etc.)

(Note: Work on this item is postponed due to emergent priorities re: CalAIM, budget, COVID-19.)

**Timeline:** To be determined

**Deliverables:** To be determined

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**GOAL 3**

**Facilitate Regular Stakeholder Engagement on Behalf of the  
Planning Council**

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**Objective:** Assist in the planning and facilitation of stakeholder engagement events, such as public forums.

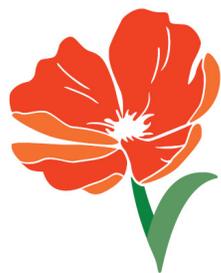
**Target Audience:** Department of Health Care Services (DHCS), California Health and Human Services Agency (HHS), and State Legislature

**Activities:**

- Identify important and timely topics to engage public stakeholders
- Work with the Executive Committee to plan stakeholder engagement events on identified topics
- Invite key speakers/panelists to participate in events
- Help facilitate panel discussions, public forums, and other event activities
- Report out to Planning Council after events to share stakeholder input

**Timeline:** To be determined

**Deliverables:** Event summaries that include stakeholder comments



## California Behavioral Health Planning Council

ADVOCACY • EVALUATION • INCLUSION

### **Council Responsibilities Outlined in the Behavioral Health Services Act (BHSA)**

**SEC.19** is about the duties and responsibilities of the Behavioral Health Boards and Commissions. The boards report county performance outcome data to the Council.

Section 5604.2 (a) Review and comment on the county's performance outcome data and communicate its findings to the California Behavioral Health Planning Council.

**SEC 25** is about reporting requirements. The BHSA mandates the Department to consult with the Council on reporting requirements for the counties and the development of client-based information system.

SEC 25 5610 (a) (1) Each county behavioral health system shall comply with reporting requirements developed by the State Department of Health Care Services, in consultation with the California Behavioral Health Planning Council and the Behavioral Health Services Oversight and Accountability Commission, which shall be uniform and simplified.

SEC 25 5610 (b) (1) The department and the California Health and Human Services Agency shall develop, in consultation with the Performance Outcome Committee, the California Behavioral Health Planning Council, and the Behavioral Health Services Oversight and Accountability Commission, pursuant to Section 5611, uniform definitions and formats for a statewide, nonduplicative, client-based information system that includes all information necessary to meet federal mental health grant requirements, state and federal Medicaid reporting requirements, and other state requirements established by law.

**SEC 31** is about county behavioral health systems requirement to provide reports and data. The Council is one of the bodies identified in the list of bodies to be consulted.

5664. (a) In consultation with the County Behavioral Health Directors Association of California, the State Department of Health Care Services, the Behavioral Health Services Oversight and Accountability Commission, the California Behavioral Health Planning Council, and the California Health and Human Services Agency, county behavioral health systems shall provide reports and data to meet the information needs of the state, as necessary.

**SEC 34** is about the Oversight and Accountability Commissions relationship to the California Behavioral Health Planning Council.

5771.1. (a) The members of the Behavioral Health Services Oversight and Accountability Commission established pursuant to Section 5845 are members of the California Behavioral Health Planning Council.

(b) These members serve in an ex officio capacity when the council is performing its statutory duties pursuant to Section 5772.

(c) This membership does not affect the composition requirements for the council specified in Section 5771.

**SEC 58** is about the roles and responsibilities of the Behavioral Health Services Oversight and Accountability Commission (BHSOAC). The BHSOAC is mandated to work with DHCS and the Council on a written report with recommendations to improve and standardize BHSA promising practices every three years.

5845. (g) (1) (g) (1) The commission shall work in collaboration with the State Department of Health Care Services and the California Behavioral Health Planning Council, and in consultation with the County Behavioral Health Directors Association of California, to write a report that includes recommendations for improving and standardizing promising practices for Behavioral Health Services Act programs.

(2) The commission shall complete the report and provide a written report on its internet website no later than January 1, 2030, and every three years thereafter.

TAB 4

**California Behavioral Health Planning Council  
Performance Outcomes Committee  
Tuesday, June 18, 2023**

**Agenda Item:** Development of Recommendations for the 2023 Data Notebook on Stakeholder Engagement

**Enclosures:** Analysis of survey results for the 2023 Data Notebook on Stakeholder Engagement. For a copy of this document, please contact Justin Boese at [justin.boese@cbhpc.dhcs.ca.gov](mailto:justin.boese@cbhpc.dhcs.ca.gov)

**How This Agenda Item Relates to Council Mission**

*To review, evaluate and advocate for an accessible and effective behavioral health system.*

This agenda item is related to the evaluation of the behavioral health system through the Data Notebook project.

**Background/Description:**

Each year the Council releases a Data Notebook to the local mental/behavioral health boards and commissions to complete with their perspectives on focused areas of the system. The 2023 Data Notebook has two parts. Part One contains standard questions that are included each year to obtain county-specific information on vulnerable populations for which there is no publicly available data. Part Two contains questions focused on stakeholder engagement in the public behavioral health system. The Data Notebook Overview Report provides background information on that year's topic, an in-depth analysis of the data collected from the survey, and a list of recommendations based on the analysis.

The committee members will discuss and develop recommendations for the 2023 Data Notebook on Stakeholder Engagement in the Public Behavioral Health System, based on survey analysis provided by Linda Dickerson.

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**Agenda Item:** Data Notebook 2024 Development

**Enclosure:** Draft of the 2024 Data Notebook survey document. For a copy of this document, please contact Justin Boese at [justin.boese@cbhpc.dhcs.ca.gov](mailto:justin.boese@cbhpc.dhcs.ca.gov).

**How This Agenda Item Relates to Council Mission**

*To review, evaluate and advocate for an accessible and effective behavioral health system.*

This agenda item is related to the evaluation of the behavioral health system through the Data Notebook project.

**Background/Description:**

Each year the Council releases a Data Notebook to the local mental/behavioral health boards and commissions to complete with their perspectives on focused areas of the system. In recent years, the Data Notebook was split into two parts. Part One contained standard questions that are included each year to obtain county-specific information on vulnerable populations for which there is no publicly available data. Part Two consists of questions focused on different aspects of the public behavioral health system, with the topic changing year to year.

At the January 2024 Quarterly Meeting, the committee decided to focus the 2024 Data Notebook on the topic of homelessness within the public behavioral health system. The Committee also decided to stop collecting the “Part I” data to lessen the burden on participating counties and make more room for other topics. The 2024 Data Notebook will also include a set of questions asking the local behavioral health boards and commissions what performance indicators they collect and which they would like to see the Performance Outcomes Committee focus on in upcoming Data Notebook projects.

The committee will review a revised draft of the 2024 Data Notebook and provide feedback on the development of the survey questions and background information.