

California Behavioral Health Planning Council

Performance Outcomes Committee Agenda

Tuesday, October 17, 2023
Embassy Suites San Francisco Airport
150 Anza Boulevard
Burlingame, California, 94010
Solano Room

[Zoom Meeting Link](#)

Call-in #: +1 669 900 6833

Meeting ID: 833 0159 1586

Passcode: 081842

2:00pm to 5:00pm

- | | | |
|----------------|---|--------------|
| 2:00 pm | Welcome and Introductions
<i>Susan Wilson, Chairperson</i> | |
| 2:05 pm | Review June and September 2023 Meeting Minutes
<i>Susan Wilson, Chairperson</i> | Tab 1 |
| 2:10 pm | Setting the Stage for Today's Meeting
<i>Susan Wilson, Chairperson</i> | |
| 2:15 pm | Data Notebook Project Updates
<i>Susan Wilson, Linda Dickerson, Justin Boese</i> | Tab 2 |
| 2:35 pm | Public Comment | |
| 2:40 pm | Discussion: Stakeholder Engagement and Public Forums
<i>Susan Wilson and All Members</i> | Tab 3 |
| 3:05 pm | Public Comment | |
| 3:10 pm | Committee Name Change Proposal
Action Item
<i>Susan Wilson and All Members</i> | Tab 4 |
| 3:20 pm | Public Comment | |
| 3:25 pm | Break – 10 Minutes | |
| 3:35 pm | Data Notebook 2024 Planning and Topic Selection
Action Item
<i>Susan Wilson and Linda Dickerson</i> | Tab 5 |
| 4:30 pm | Public Comment | |

If reasonable accommodations are required, please contact the Council at (916) 701-8211, not less than 5 working days prior to the meeting date.

4:35 pm CBHPC Year End Report Discussion

4:45 pm Next Steps and Planning for Future Activities
Susan Wilson, Chairperson

4:55 pm Public Comment

5:00 pm Adjourn

The scheduled times on the agenda are estimates and subject to change.

Performance Outcome Committee Members

Chairperson: Susan Morris Wilson

Chair-Elect: Noel O'Neill

Members:

Karen Baylor

Erin Franco

Steve Leoni

Darlene Prettyman

Catherine Moore

Walter Shwe

Cindy Wang

Uma Zykofsky

Invited External Partners

Theresa Comstock, CA Association of Local Behavioral Health Boards/Commissions

Samantha Spangler, California Institute for Behavioral Health Strategies

Council Staff

Justin Boese

Linda Dickerson

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, October 17, 2023**

Agenda Item: Review June 2023 and September 2023 Meeting Minutes

Enclosures: Draft of June 2023 Meeting Minutes.

Background/Description:

Committee members will review the draft meeting minutes for June 2023 and September 2023 and have the opportunity to request edits to the document. The June 2023 meeting minutes are enclosed. A draft of the September 2023 meeting minutes will be provided prior to the meeting.

California Behavioral Health Planning Council

Performance Outcomes Committee

June 13, 2023

Meeting Summary

(DRAFT)

Committee Members present:

Susan Wilson, Chairperson

Noel O'Neill, Chair-elect

Walter Shwe

Steve Leoni

Karen Baylor

Catherine Moore

Uma Zykofsky

Erin Franco

Cindy Wang

Invited External Partners present:

Theresa Comstock, CALBHBC

Samantha Spangler

Staff present:

Justin Boese

Linda Dickerson

Jenny Bayardo

Item #1: Welcome and Introductions

Susan Wilson welcomed all committee members and guests. A quorum was reached.

Item #2: Review Meeting Minutes

The Committee reviewed the meeting minutes for April 2023. A correction was made regarding the date on the minutes.

Item #3: Setting the Stage for Today's Meeting

California Behavioral Health Planning Council

Performance Outcomes Committee

June 13, 2023

Meeting Summary

(DRAFT)

Susan Wilson reviewed the agenda and goals for the meeting. Updates for all three of the current Data Notebook projects – 2021, 2022, and 2023 – were on the agenda for the meeting, as well as preliminary planning for the 2024 Data Notebook. There were also items regarding the ongoing performance outcomes measures efforts, and a recent presentation at the CHMACY conference.

Item #4: Stakeholder Engagement: Presentation at CHMACY

Susan Wilson reported to the committee on a presentation done by Jenny Bayardo and herself at the annual California Mental Health Advocates for Children and Youth (CHMACY) conference. The presentation covered topics such as the Mental Health Services Act (MHSA), the Community Program Planning (CPP) process, and information about the Planning Council. Susan said there was a lot of interest from attendees, and the presentation could have filled multiple sessions.

Item #5: Performance Outcomes Measures: Discussion of Presentations and Next Steps

The committee debriefed from the performance outcomes measures panels held during the April 2023 general session. Full minutes from the events are included in the meeting minutes for the April 2023 general session, and it was noted by Noel O’Neil that these minutes are very detailed to capture the breadth of what was discussed. He encouraged the committee members to review those minutes.

Members discussed key points from the presenters, such as the idea to start by selecting only three outcome measures to collect that would provide meaningful insight on the public mental health system. Other suggestions were to make measures that clinicians will use, to distinguish between system outcomes and client outcomes, and to engage in qualitative processes (such as interviews, focus groups, etc.) alongside quantitative measures.

Some suggested topics for outcomes measures were:

- Children and youth wellbeing
- Employment

California Behavioral Health Planning Council

Performance Outcomes Committee

June 13, 2023

Meeting Summary

(DRAFT)

- Incarceration
- Hospitalization

The committee went on to discuss some of the challenges concerning the collection of performance outcomes measures. This includes the limitations of data collection across the state, inconsistencies from county to county regarding what data is collected and how, and issues raised by data protections and confidentiality. The discussion concluded with agreement that the correct path forward is for the committee to identify two to three specific outcomes measures for counties to collect.

Item #6: 2021 Data Notebook: Racial and Ethnic Disparities - Overview Report and Executive Summary updates

Susan Wilson and Linda Dickerson provided an updated 2021 Data Notebook, the topic of focus of which is “Racial/Ethnic Inequities in Behavioral Health.” Linda informed the committee that 45 counties responded to the 2021 Data Notebook survey, representing 86% of the state population. Some additional edits were made to the executive summary to include more data than the previous draft. Once the overview report is finalized, it will be submitted for web posting as well.

Item #7: 2022 Data Notebook: Impact of COVID-19 - Update

Linda Dickerson provided a brief update on the 2022 Data Notebook on the Impact of COVID-19 on Behavioral Health. A total of 53 counties (and one non-county jurisdiction) participated in the survey, which is the highest level of participation achieved for the data notebook in recent years. The committee reviewed some of the highlights from the survey results. Linda will begin working on the overview report once the 2021 reports are finalized.

Item #8: 2023 Data Notebook: Stakeholder Engagement - Update

California Behavioral Health Planning Council

Performance Outcomes Committee

June 13, 2023

Meeting Summary

(DRAFT)

Justin Boese provided an update on the 2023 Data Notebook on Stakeholder Engagement. The committee reviewed a draft of the survey and background information for the 2023 Data Notebook document. This includes sections on:

- Challenges and barriers
- Key stakeholders
- Best practices for stakeholder engagement
- MHS community program planning (CPP) process

Committee members provided feedback on the draft. This included suggested edits to the challenges and barriers section, the CPP section, the provided list of resources, and a few changes to the survey questions. Justin will finalize the 2023 Data Notebook document and online survey based on the provided feedback and said that he anticipates that the final survey will be sent out to the counties in the next month.

Item #9: 2024 Data Notebook Planning

Susan Wilson moved to some preliminary planning for the 2024 Data Notebook. The goal is to have the topic selected for the 2024 Data Notebook in time for the October committee meeting. This will likely require an interim meeting on Zoom in September.

Committee members briefly shared some initial opinions on the format and topic for the 2024 survey. Noel O'Neill suggested that the committee should stop collecting the "Part I" questions that have been included in the past 5 years to free up room in the Data Notebook for the yearly "Part II" topics. As the committee was short on time for this meeting, it was decided that the committee would wait to select a final topic until the September interim meeting.

Item #10: Wrap Up and Plan for Future Activities

Susan Wilson thanked the committee members, partners, and members of the public for a productive meeting. She identified the next steps for the committee, which are:

- The completion and publication of the 2021 Data Notebook Overview Report.
- Commencement of work on the 2022 Data Notebook Overview Report.
- Finishing and finalizing the 2023 Data Notebook to get it out to the counties.

California Behavioral Health Planning Council

Performance Outcomes Committee

June 13, 2023

Meeting Summary

(DRAFT)

- Development of the 2024 Data Notebook, including selecting a topic for Part II of the survey.
- Further discussion on performance outcomes measures.

The meeting adjourned at 5:00pm.

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, October 17, 2023**

Agenda Item: Data Notebook Project Updates

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item provides an update for committee members on the 2022 and 2023 Data Notebook.

Background/Description:

Each year the Council releases a Data Notebook to the local mental/behavioral health boards and commissions to complete with their perspectives on focused areas of the system. The Data Notebook has two parts. Part One contains standard questions that are included each year to obtain county-specific information on vulnerable populations for which there is no publicly available data. Part Two contains questions focused on different aspects of the public behavioral health system.

Susan Wilson, Linda Dickerson, and Justin Boese will provide updates on the 2022 Data Notebook (Impact of COVID-19), and the 2023 Data Notebook (Stakeholder Engagement).

A draft of the 2022 Data Notebook Overview Report will be provided prior to the meeting. For a copy of this document, please contact Justin Boese at justin.boese@cbhpc.dhcs.ca.gov

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, October 17, 2023**

Agenda Item: Discussion: Stakeholder Engagement and Public Forums

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item provides the opportunity for council members to discuss ways for the committee to facilitate stakeholder engagement on a regular basis on behalf of the Planning Council.

Background/Description:

The 2023 Data Notebook on Stakeholder Engagement has brought the topic to the forefront of the Performance Outcomes Committee's activities in the past year. Likewise, the public forums held by the Planning Council to gather feedback on SB 326 have generated a high level of interest, exposure, and valuable stakeholder input. Susan Wilson will lead the committee in a discussion on whether the Performance Outcomes Committee can and should have a role in facilitating ongoing stakeholder engagement on behalf of the Planning Council in the form of regular public forums.

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, October 17, 2023**

Agenda Item: Committee Name Change Proposal

Enclosures:

- Motion Process at the CBHPC.

Background/Description:

Following the previous agenda item and the idea for the committee to help plan and facilitate regular public forums for the Planning Council, the committee will discuss a proposal to change the name of the committee to the “Performance Outcomes and Planning Committee.”

Proposed Motion:

- **To rename the “Performance Outcomes Committee” to the “Performance Outcomes and Planning Committee.”**

MOTION PROCESS AT THE CBHPC:

The CBHPC has adopted a simplified Roberts Rules of Order process as explained below. Roll call votes are required for motions pursuant to the Bagley-Keene Open Meeting Act.

To make a motion:

- When recognized by the chairperson of the Council, the member clearly states the motion. Council staff will type the motion for viewing on the big screen to ensure all members understand the language in the motion.
 - Any member may call out “second” to support the motion. The member making the second does not change the motion. If there is no second, the motion dies.
- If there is a second, the chairperson reads the motion out loud for the Council as a way to open discussion of the motion: “The motion on the floor is...”
 - The chairperson first recognizes the member who made the motion: “Do you wish to speak to your motion?”
 - Following discussion from the maker of the motion, the chairperson opens debate on the motion among all the members

If a member wishes to amend the motion:

- A member may state “I wish to amend the motion to insert/strike the words... (or the paragraph). The amendment must be seconded or it dies.
- Again the chairperson reads the (amended) motion out loud for the Council and recognizes the maker of the motion for discussion.
- Following input from the maker of the motion, the chairperson opens debate on the motion among all the members.

If a member wishes to end the debate:

- The member states “I move the previous question”. If this motion is seconded, then discussion ends and a vote is taken on whether to end discussion. Members in favor to end the discussion say “yes”, those opposed say “no”.
- The results of the motion to end debate are tallied: If two-thirds voted in the affirmative then the chairperson will re-read the amendment to the motion out loud and a vote is taken whether to accept the amended motion language.
- Once the Council has voted to have/not the amendment, the final specific motion language is considered settled.

Prior to the final vote, public comment must be heard.

- For the final vote, chairperson will then read the motion out loud for final time. The vote is then taken.
 - Voting options are: “yes” , “no” or “abstain”, abstentions go with the majority
 - The chair announces the results of the vote. If the majority voted in the affirmative, e.g.: “The ayes have it and the motion is approved.”

**California Behavioral Health Planning Council
Performance Outcomes Committee
Tuesday, October 17, 2023**

Agenda Item: 2024 Data Notebook Planning and Topic Selection

How This Agenda Item Relates to Council Mission

To review, evaluate and advocate for an accessible and effective behavioral health system.

This agenda item is focused on the development of the 2024 Data Notebook.

Background/Description:

Each year the Council releases a Data Notebook to the local mental/behavioral health boards and commissions to complete with their perspectives on focused areas of the system. In recent years, the Data Notebook has been split into two parts. Part One contained standard questions that are included each year to obtain county-specific information on vulnerable populations for which there is no publicly available data. Part Two has consisted of questions focused on different aspects of the public behavioral health system, with the topic changing year to year.

The committee will begin planning for the 2024 data notebook. The discussion will include consideration of the “Part I” questions and their role in future data notebooks, as well as the selection of a topic for “Part II” of the survey.