



TOBY DOUGLAS
Director

State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
Governor

June 12, 2014

Medi-Cal Eligibility Division Information Letter No.: I 14-33

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY MEDI-CAL PROGRAM SPECIALISTS/LIAISONS

SUBJECT: Pre-Affordable Care Act Medi-Cal Annual Redetermination
Discontinuances

The purpose of this letter is to instruct counties to proceed with the policies and procedures prescribed in All County Welfare Directors Letter (ACWDL) 14-11 when a Pre-Affordable Care Act (ACA) beneficiary fails to provide the Request For Tax Household Information (RFTHI) form or otherwise provide the requested information.

At the time of this letter, negative action functionality has yet to be implemented in the California Healthcare Eligibility Enrollment Retention System (CalHEERS). However, because Pre-ACA beneficiaries have not been transitioned over to the CalHEERS, counties shall use the existing process in their Statewide Automated Welfare System (SAWS), to discontinue the beneficiary when the beneficiary fails to provide the requested information and provide proper notice regarding failure to comply with the renewal process.

As a reminder, the RFTHI form is only collecting information; no paper verification is required to be submitted with the form. This means that the RFTHI form does not have to be completed and returned in order for the beneficiary to have complied with their annual redetermination requirement. As prescribed in ACWDL 14-11, a Medi-Cal beneficiary is only required to provide the information. Information can be provided by the beneficiary via mail, fax, phone, or in person.

As a reminder, ACWDL 14-11 stipulates that Medi-Cal beneficiaries are now given a 90-day “cure period” to provide requested information once they are discontinued from benefits for failure to comply. The cure period allows the beneficiary to provide the requested information and the information will be treated as if it were submitted timely.

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The Department will be issuing additional guidance shortly on how to process changes in circumstance reported during the annual redetermination process.

If you have any questions, or if we can provide further information, please contact Mr. Braden Oparowski at (916) 552-9570 or by email at Braden.Oparowski@dhcs.ca.gov.

Original Signed By:

Tara Naisbitt, Chief
Medi-Cal Eligibility Division