



TOBY DOUGLAS  
Director

State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
Governor

June 24, 2016

Medi-Cal Eligibility Division Information Letter No.: I 16-07

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY ADMINISTRATIVE OFFICERS  
ALL COUNTY MEDI-CAL PROGRAM SPECIALISTS/LIASONS  
ALL COUNTY 250 PERCENT WORKING DISABLED COORDINATORS

SUBJECT: Web Address Change - Electronic Funds Transfer for Payment of  
250 Percent Working Disabled Program Premiums

The purpose of this letter is to notify counties of the change to the Electronic Funds Transfer (EFT) website for the 250 Percent Working Disabled Program (WDP).

Effective July 1, 2016, the State of California will contract with Union Bank to offer EFT as an option for making payments to the Department of Health Care Services (DHCS). This option is free to current and newly enrolled 250 Percent WDP beneficiaries. The new EFT website can be accessed at [www.govone.com/PAYCAL/DHCS](http://www.govone.com/PAYCAL/DHCS).

At the time of program enrollment, counties must provide the 250 Percent WDP beneficiaries with a notice regarding the new EFT website and instructions on how to make a payment. Counties can also direct new beneficiaries to the EFT reference materials available at <http://dhcs.ca.gov/epay>. DHCS sent a similar notice to current enrollees notifying them of the change to the EFT website.

Counties must inform newly enrolled 250 Percent WDP beneficiaries of the option to mail premium payments by sending a check or money order to DHCS. This information notice also instructs the 250 Percent WDP beneficiaries to write their name and Client Index Number on the check or money order to avoid delays in processing and send payments to:

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Department of Health Care Services  
Third Party Liability and Recovery Division  
Working Disabled Program, Department 155, MS 4718  
P.O. Box 997421  
Sacramento, CA 95899-7421

A copy of the notice that will be mailed to current enrollees is enclosed. An English version of this notice will be available on the DHCS website.

If you have questions about this letter, please call Tammy Kaylor at (916) 327-0406 or email at [Tammy.Kaylor@dhcs.ca.gov](mailto:Tammy.Kaylor@dhcs.ca.gov).

Original Signed By

Sandra Williams, Division Chief  
Medi-Cal Eligibility Division

Enclosures



State of California—Health and Human Services Agency  
Department of Health Care Services



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IMPORTANT INFORMATION ABOUT  
MEDI-CAL 250 PERCENT WORKING DISABLED PROGRAM  
PREMIUM PAYMENT METHODS

**New Electronic Funds Transfer (EFT) Website**

The Department of Health Care Services (DHCS) will launch the new Electronic Funds Transfer (EFT) website on July 1, 2016. You can schedule 250 Percent Working Disabled Program (250 Percent WDP) premium payments on this website. It's easy and it's free! You can securely transfer payment(s) directly to the Department of Health Care Services (DHCS) from your bank account by using the Enrolled User or the One-Time Pay option. To use the Enrolled User option, you have to first sign up by completing the EFT Enrollment Form. This option will allow you to have an account to use for sending monthly payments, checking your payment history and/or canceling your payment, if needed.

Follow the steps below to enroll:

1. Go to <http://dhcs.ca.gov/epay> and click the EFT Enrollment link.
2. Provide all the needed information then submit to DHCS.
3. You will receive email confirmations once you have been enrolled.
4. Once you receive the confirmation emails, activate your account at [www.govone.com/PAYCAL/DHCS/TP/Account/Logon](http://www.govone.com/PAYCAL/DHCS/TP/Account/Logon), then go to the First Time User section.
5. Visit <http://dhcs.ca.gov/epay> and refer to the Quick Reference Links for guides, instructions, and Frequently Asked Questions (FAQ) regarding the Enrolled User option.

If you need to make immediate payment(s) or you only need to make payment once, you can use the One-Time Pay option. You do not have to complete an enrollment form. All you need is a copy of this letter, your bank account number, your bank's routing number and other information regarding your payment.

To access the One-Time Pay option,

1. Go to [www.govone.com/PAYCAL/DHCSTP/OneTimePay/Index](http://www.govone.com/PAYCAL/DHCSTP/OneTimePay/Index).
2. Provide all the necessary payment and contact information.
3. Print or record the information in the Payment Acknowledgement page, especially the Confirmation Number, for your records.
4. Visit <http://dhcs.ca.gov/epay> and refer to the Quick Reference Links for guides, instructions, and Frequently Asked Questions (FAQ) regarding the One-Time Pay option.

Please contact your financial institution for help with your bank account number and the bank's routing number. For more information regarding the 250 Percent WDP, visit our webpage at <http://dhcs.ca.gov/WDP>.