



State of California—Health and Human Services Agency  
Department of Health Care Services



GAVIN NEWSOM  
GOVERNOR

August 13, 2020

Medi-Cal Eligibility Division Information Letter No.: I 20-24

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY WELFARE ADMINISTRATIVE OFFICERS  
ALL COUNTY MEDI-CAL PROGRAM SPECIALISTS/LIAISONS  
ALL COUNTY HEALTH EXECUTIVES  
ALL COUNTY MEDS LIAISONS  
ALL SAWS ADMINISTRATORS

SUBJECT: Medi-Cal Eligibility Procedures Manual Update

The purpose of this Medi-Cal Eligibility Information Letter (MEDIL) is to inform counties that the Medi-Cal Eligibility Procedures Manual has been updated and is on the [Department of Health Care Service's website](#).

The following Articles(s) and page(s) have been updated.

Article 9B is revised to include references and links for DMV License Fee Rate Tables for Park Trailers from REG 361 to REG 364 and the rate change from .65% to 1.15%.

Article and Pages Revised or Removed Pages	New/Revised Article and Pages
9B-1 to 9B-4	9B-1 – 9B-4

If you have any questions, please contact Sharyl Shanen-Raya at (916) 345-8066 or by email at [Sharyl.Shanen-Raya@dhcs.ca.gov](mailto:Sharyl.Shanen-Raya@dhcs.ca.gov).

Original Signed By

Linda Nguyen, Branch Chief  
Policy Development Branch  
Medi-Cal Eligibility Division

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## MEDI-CAL ELIGIBILITY PROCEDURES MANUAL

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SECTIONS 50425, 50427, MEDIL Letter No.: I 20-24 Date: 08/13/2020 9B-1  
50461, 50463,  
ACWDL # 96-55

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### 9B – MOTOR VEHICLES AND PARK TRAILERS

#### MOTOR VEHICLES

In accordance with the McKnight vs. McMahon court order, counties have the responsibility to determine a reasonable value for motor vehicles. The applicant does not need to obtain three appraisals by auto dealers, insurance adjustors, or personal property appraisers. Some of the methods which may be used to determine the reasonable value include, **BUT ARE NOT LIMITED TO:**

- The market value determined by the wholesale “Kelley Blue Book”, the Kelley Blue Book’s Website: <https://www.kbb.com/>
- The market value determined by the “National Auto Dealers Association (NADA) Guide”, Website: <https://www.nada.com/>
- An estimate of market value obtained by the applicant from a disinterested knowledgeable source.

or;

- DMV Vehicle License Fee Rate Table: You can search the <https://www.dmv.ca.gov> website for “Vehicle License Fee Rate Table Form Reg 365” or type the link below into your browser.  
<https://www.dmv.ca.gov/portal/dmv/detail/forms/reg/reg365>

For counties who do not have Internet access, any reasonable estimate of value may be used to determine the estimated value. The eligibility worker must document the case record.

The Vehicle License Fee Rate (VLF) chart is updated by the Department of Motor Vehicles and not by the Department of Health Services. The current .65% VLF chart has now been replaced with a 1.15% VLF chart. This percentage change has

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ACWDL # 96-55

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superseded prior instruction in CCR Title 22, Section 50485. No longer will the license fee be multiplied by \$50 to derive the market value of the motor vehicle.

The new procedure for determining the market value of a motor vehicle shall be determined by the process below.

Remember, the VLF chart is just one method of obtaining a reasonable value.

1. Determine the class of the motor vehicle.
2. Determine the year the motor vehicle was purchased. (Note: This could be initial purchase of a new vehicle (not the model year) or resale date (\*asterisk date), whichever is most recent.)
3. Divide the vehicle license fee by .0115, **NOT** 1.15. The result will be the market value.
4. Subtract any encumbrances of record from the market value. This is the net market value.

(Note: Do not use the monthly prorated vehicle license fee portion of the chart.)

### **PARK TRAILERS (MOBILE HOMES)**

Title 22, Section 50167(a)(7)(H), states that the market value of real property other than principal residence is to be verified. (**Note:** Counties **need NOT determine** the market value of an exempt principal residence.) Mobile homes that are not the principal residence (i.e. not exempt) shall be valued in accordance with Title 22, Section 50427 (Other Real Property) or Section 50463 (Boats, Campers, Trailers). The DMV is responsible for registering all motor vehicles. The Department of Housing and Community Development (DHCD) is responsible for registering mobile homes and trailers.

DMV Vehicle License Fee Rate Table: Use the Vehicle License Fee Rate Table, Form Reg. 364 for "Full Year Vehicle License Fees" to determine vehicle license fee amounts.

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The table of **full year** vehicle license fee amounts is applicable to any year of sale. The vehicle license fees are adjacent to their respective two letter codes.

You can search the <https://www.dmv.ca.gov> website for “Vehicle License Fee Rate Table Reg 364” or type the link below into your browser.

<https://www.dmv.ca.gov/portal/uploads/2020/04/reg364.pdf>

The current VLF chart for park trailers is Form Reg 364 at 1.15%. Do not multiply the license fee by \$50 to derive the market value of the motor vehicle. The new procedure for determining the market value of a motor vehicle shall be determined by the process below.

Remember, the VLF chart is just one method of obtaining a reasonable value.

1. Determine the class of the park trailer.
2. Determine the year the park trailer was purchased. (Note: This could be initial purchase of a new vehicle (not the model year) or resale date (\*asterisk date), whichever is most recent.)
3. Divide the vehicle license fee by .0115, **NOT** 1.15. The result will be the market value.
4. Subtract any encumbrances of record from the market value. This is the net market value.

### **UPDATING THE DMV LICENSE FEE CHARTS ANNUALLY:**

This table is to be updated each January 1<sup>st</sup> by entering the proper columnar headings in pencil with the current year entered into the first column on the left and entering each previous year in the columns moving from left to right.

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**MEDI-CAL ELIGIBILITY PROCEDURES MANUAL**

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**Examples:**

For 2019

VLF CLASS	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
AA										
AB										
AC										

For 2020

VLF CLASS	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
AA										
AB										
AC										

**IMPORTANT:**

1. Asterisk year (\*yr.) and class code on the registration form are the factors which determine the vehicle license fee. When no asterisk year has been assigned the year first sold should be used.
2. To determine prior year vehicle license fees from a table, which has been updated for the current year, move one column to the left for EACH prior year. 1991 vehicle license fees for a vehicle assigned asterisk year or year first sold 1987 would be located in the 1988 column of a table updated for the year 1992.