



State of California—Health and Human Services Agency
Department of Health Care Services



DATE: September 1, 2021

Medi-Cal Eligibility Division Information Letter No.: 21-16

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY WELFARE ADMINISTRATIVE OFFICERS
ALL COUNTY MEDI-CAL PROGRAM SPECIALISTS/LIAISONS
ALL COUNTY HEALTH EXECUTIVES
ALL COUNTY MENTAL HEALTH DIRECTORS
ALL COUNTY CONSORTIA MANAGERS
ALL COUNTY MEDS LIAISONS

SUBJECT: MEDI-CAL PREPOPULATED ANNUAL RENEWAL FORMS
IMPLEMENTATION (Reference: All County Welfare Directors Letter [20-21](#)
and Medi-Cal Eligibility Information Letter [20-39](#))

Purpose

The purpose of this letter is to provide counties with the confirmed timelines for the Statewide Automated System (SAWS) implementation date for distribution of the newly designed prepopulated annual renewal forms:

- MC 216 (10/20) Modified Adjusted Gross Income (MAGI), English and Spanish;
- MC 210 RV (10/20) Non-MAGI, English and Spanish; and
- MC 217 (10/20) Combined MAGI and Non-MAGI English and Spanish

Note: Per Medi-Cal Eligibility Division Information Letters (MEDILs) [20-07](#), [20-08](#), [20-18](#), and [21-04](#) counties shall delay processing of Medi-Cal annual renewals, and defer discontinuances and other negative actions based on the declared State and National Emergency due to the COVID-19 public health emergency (PHE), except for the exceptional scenarios provided in those MEDILs.

This MEDIL provides information for counties on the implementation of new prepopulated annual redetermination forms during the PHE.

Implementation of Prepopulated Annual Renewal Forms

The release of the forms will occur in two phases statewide:

1. Initial implementation of the updated annual renewal forms sent to Medi-Cal beneficiaries whose eligibility is not determined through the ex parte process

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will begin in the 18 counties in the California Work Opportunity and Responsibility to Kids Information Network (CalWIN) consortium.
(The counties are: Alameda, Contra Costa, Fresno, Orange, Placer, Sacramento, San Diego, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Solano, Sonoma, Tulare, Ventura, Yolo)

In this initial phase of implementation, CalWIN will issue three new prepopulated forms to beneficiaries in August 2021 for renewals due in October 2021 and in September 2021 for renewals due in November 2021.

2. The second phase of implementation will occur in October 2021. At that time, California Statewide Automated Welfare System (CalSAWS) will begin to issue the three new prepopulated forms to beneficiaries in October 2021 for the December 2021 annual renewal month in Los Angeles County and the 39 C-IV counties. (Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, El Dorado, Glen, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Plumas, Riverside, San Benito, San Bernardino, San Joaquin, Shasta, Sierra, Siskiyou, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yuba).
3. After CalSAWS begins implementation in October 2021 all California counties will use the new prepopulated annual renewal forms as described above.
4. Effective December 2021, the following forms are obsolete and should not be used by counties, CalWIN or CalSAWS, and will also be removed from the Department of Health Care Services (DHCS) website:
 - MC 210 RV (05/11)
 - MC 210 PS (05/07)
 - MC 216 (04/15)
5. DHCS will issue future MEDILs to notify counties of the release of the MC 216, MC 210RV and MC 217 in threshold languages for SAWS programming.
6. Counties should contact their respective SAWS with any questions about the SAWS implementation in their county.
7. Reminder: Counties must send the appropriate household annual renewal informational packets to beneficiaries described in [ACWDL 20-22](#) .

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If you have any questions, or if we can provide further information, please contact Priscilla Peco at (916) 916-345-7802 or by email at Priscilla.Peco@dhcs.ca.gov.

Sincerely,

Original signed by Linda Nguyen,

Chief Policy Development Branch
Medi-Cal Eligibility Division