

DATE: August 4, 2023

Medi-Cal Eligibility Division Information Letter No.: I 23-24E

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY ADMINISTRATIVE OFFICERS
ALL COUNTY MEDI-CAL PROGRAM SPECIALISTS/LIAISONS
ALL COUNTY CHIEF PROBATION OFFICERS
ALL COUNTY YOUTH CORRECTIONAL FACILITIES
ALL COUNTY SHERIFFS AND UNDERSHERIFFS
ALL COUNTY CORRECTIONAL FACILITIES/COUNTY JAILS
ALL COUNTY ADMINISTRATIVE OFFICERS
ALL COUNTY MEDI-CAL PROGRAM SPECIALISTS/LIAISONS

SUBJECT: ERRATA TO MEDIL NO. 23-24: COUNTY COMPLIANCE DATE AND MONITORING PLAN FOR CALAIM MANDATED PRE-RELEASE MEDI-CAL APPLICATION PROCESS- RELATED TO [ACWDL 22-27](#). (REFERENCE: ASSEMBLY BILL 133 AND CALIFORNIA PENAL CODE SECTION 4011.11)

Purpose

The purpose of this letter is to provide new guidance and to inform County Welfare Departments (CWDs), County Correctional Facilities, and County Youth Correctional Facilities of updated expectations related to the county-level reporting of pre-release application data requirements to ensure compliance with the mandated CalAIM Pre-Release Medi-Cal Application processes.

Corrections to [MEDIL 23-24](#) are recorded using the following:

- ~~strike through~~ for deleted language.
- **underline and bolding** for adding new language.

Below is the language from [MEDIL 23-24](#) with noted revisions.

BACKGROUND

Effective January 1, 2023, Penal Code Section 4011.11 requires all counties to implement a Pre-Release Medi-Cal Application Process to ensure all inmates and youth released from County Correctional Facilities and County Youth Correctional Facilities receive timely access to Medi-Cal services, if otherwise eligible. DHCS issued [ACWDL 22-27](#) to establish a pre-release Medi-Cal application policy for both County Correctional Facilities and County Youth Correctional Facilities and/or their designees and updated existing policy for CWDs. Counties with existing Pre-Release Application

processes that met the CalAIM Pre-Release Medi-Cal Application process requirements may leverage and build upon their existing processes to comply with this mandate.

As outlined in Penal Code Section 4011.11 (h)(1), the board of supervisors in each county, in consultation with the county sheriff **for county jail inmates** and chief probation officer **for juvenile inmates**, respectively, shall designate an entity or entities to assist ~~county jail inmates and youths~~ with submitting an application for or otherwise assisting their enrollment in a health insurance affordability program consistent with federal requirements. The designated entity or entities (CWDs, County Correctional Facilities/County Youth Correctional Facilities, Community Based Organizations (CBOs), or other contracted entities) must collaborate to enroll **the** inmates and youth in health insurance affordability programs on or before their ~~date of~~ release **date** by developing a process to inform CWDs of the ~~incarceration status of their inmates and youths~~ **incarceration status in order for** CWDs **to** ~~can~~ appropriately suspend and activate (unsuspend) Medi-Cal coverage for beneficiaries.

COUNTY-LEVEL REPORTING OF PRE-RELEASE APPLICATION DATA

To track implementation progress and overall compliance with the state Pre-Release Medi-Cal application mandate, DHCS requires all counties to track Pre-Release application data every month (i.e., measures will be reflective of month-long time periods, see required metrics below) and submit this data to DHCS on a quarterly basis. Data submissions will be due the first of the month following the end of the quarter.

After consulting with the board of supervisors, if the CWD is determined to be the designated entity to assist individuals incarcerated in County Correctional Facilities or County Youth Correctional Facilities with enrolling in Medi-Cal, the CWD can report the data metrics to DHCS on behalf of the County Correctional Facilities and/or County Youth Correctional Facilities. However, if the County Correctional Facilities or County Youth Correctional Facilities are responsible for these pre-release application responsibilities or delegate them to a non-SSD entity, such as a CBO, the County Correctional Facilities or County Youth Correctional Facilities must report the data to DHCS.

The first ~~report~~ of Pre-Release application data **report**, reflective of the **third** quarter reporting period (~~June 1 through August 31, 2023~~) **(July 1, 2023, through September 30, 2023)**, will be due to DHCS by on ~~October 1, 2023~~, **November 1, 2023**. DHCS will require CWDs, County Correctional Facilities, County Youth Correctional Facilities, and the **California Department of Corrections and Rehabilitation (CDCR)** to submit quarterly data reports on an ongoing basis (DHCS has not set an end date for data submissions). Quarterly reports can be submitted to DHCS via email at: CalAIMJusticePreReleaseApps@dhcs.ca.gov in the format that is easiest for the submitter (e.g., detailed in the body of the email or **in** ~~on~~ a spreadsheet or pdf report).

Quarter	Reporting Period	Date Due to DHCS
3rd Quarter of 2023	June 1 to August 31, 2023	October 1, 2023
4th Quarter of 2023	September 1 to November 30, 2023	January 1, 2024
1st Quarter of 2024	December 1 to February 29, 2024	April 1, 2024
2nd Quarter of 2024	March 1 to May 31, 2024	July 1, 2024
3rd Quarter of 2024	June 1 to August 31, 2024	October 1, 2024
4th Quarter of 2024	September 1 to November 30, 2024	January 1, 2025
1st Quarter of 2025	December 1 to February 28, 2025	April 1, 2025

Quarter	Reporting Period	Date Due to DHCS
<u>3rd Quarter of 2023</u>	<u>July 1, 2023, to September 30, 2023</u>	<u>November 1, 2023</u>
<u>4th Quarter of 2023</u>	<u>October 1, 2023, to December 31, 2023</u>	<u>February 1, 2024</u>
<u>1st Quarter of 2024</u>	<u>January 1, 2024, to March 31, 2024</u>	<u>May 1, 2024</u>
<u>2nd Quarter of 2024</u>	<u>April 1, 2024, to June 30, 2024</u>	<u>August 1, 2024</u>
<u>3rd Quarter of 2024</u>	<u>July 1, 2024, to September 30, 2024</u>	<u>November 1, 2024</u>
<u>4th Quarter of 2024</u>	<u>October 1, 2024, to December 31, 2024</u>	<u>February 1, 2025</u>
<u>1st Quarter of 2025</u>	<u>January 1, 2025, to March 31, 2025</u>	<u>May 1, 2025</u>
<u>2nd Quarter of 2025</u>	<u>April 1, 2025, to June 30, 2025</u>	<u>August 1, 2025</u>
<u>3rd Quarter of 2025</u>	<u>July 1, 2025, to September 30, 2025</u>	<u>November 1, 2025</u>

The following information should be **gathered each month and** reported to DHCS for each month **quarterly**:

County Correctional Facilities and County Youth Correctional Facilities:

- Average number of individuals incarcerated within the facility/facilities per month.
- Total number of individuals screened for Medi-Cal within the facility/facilities per month.
- Total number of individuals who declined to apply for Medi-Cal per month.
- Total number of Pre-Release Medi-Cal applications submitted.

County Youth Correctional Facilities:

- **Average number of individuals incarcerated within the facility/facilities per month.**
- **Total number of individuals screened for Medi-Cal within the facility/facilities per month.**
- **Total number of individuals who declined to apply for Medi-Cal per month.**
- **Total number of Pre-Release Medi-Cal applications submitted.**

County Welfare Departments:

- Total number of Pre-Release Medi-Cal applications received per month **from County Correctional Facilities.**
- **Total number of Pre-Release Medi-Cal applications received per month from County Youth Correctional Facilities**
- **Total number of Pre-Release Medi-Cal applications received per month from the CDCR.**
- Total number of Pre-Release applications approved per month **from County Correctional Facilities.**
- **Total number of Pre-Release applications approved per month from County Youth Correctional Facilities**
- **Total number of Pre-Release applications approved per month from CDCR.**
- Total number of Pre-Release applications denied per month **from County Correctional Facilities.**
- **Total number of Pre-Release applications denied per month from County Youth Correctional Facilities.**
- **Total number of Pre-Release applications denied per month from CDCR.**

CDCR:

- **Total number of individuals screened for Medi-Cal per month.**
- **Total number of individuals who declined to apply for Medi-Cal per month.**
- **Total number of Pre-Release Medi-Cal applications submitted.**

For CalAIM Justice Involved updates and additional information, please visit <https://www.dhcs.ca.gov/CalAIM/Pages/Justice.aspx>.

If you have any questions regarding this letter or if we can provide further information, please contact DHCS by email at CalAIMJusticePreReleaseApps@dhcs.ca.gov.

Sincerely,

Yingjia Huang
Assistant Deputy Director
Health Care Benefits and Eligibility
Department of Health Care Services