

DEPARTMENT OF HEALTH SERVICES

714/744 P STREET
SACRAMENTO, CA 95814



September 17, 1984

To: All County Welfare Directors

Letter No. 84-39

SSAN VERIFICATION CODE CHANGES

The purpose of this letter is to inform you that effective September 1984, the Department of Health Services (DHS), Medi-Cal Eligibility Branch (MEB) will have the capability to change the SSAN verification codes on MEDS records for AFDC and Medi-Cal recipients whose SSANs have been validated via the Validation/Referral process. Once the change has been made to the MEDS record by MEB, the counties will have the capability to make birthdate changes beyond the permissible birthdate range, as described in MEDS Change Cycle Letter No. 25.

Currently, birthdate changes for AFDC and Medi-Cal recipients with validated SSANs can be made as follows: 1) as long as the two digits of the year remain the same, the month, day and century can be changed; or, 2) as long as the month remains the same, the day and century can be changed and year can be changed by plus or minus one year. If your county identifies birthdate discrepancies beyond the validated range for a validated AFDC or Medi-Cal recipient, please submit the beneficiary's name, correct birthdate, MEDS ID, and a brief statement, indicating why you believe that your birthdate is correct (i.e., the source from which the information was taken). The information must be submitted to your MEDS liaison at 714 P Street, Room 1692, Sacramento, CA 95814. Upon receipt of the information, the MEB will change the SSAN verification code to a "3" so that the counties can then submit the appropriate transaction to update the birthdate. Counties should allow approximately 5 working days and should verify the verification code change before attempting the birthdate change. Once the SSAN verification code has been changed by MEB, counties can follow the MC 194 referral process described in All County Directors Letter No. 84-2.

If you or your staff have any questions regarding this letter, please contact your MEDS liaisons.

Sincerely,

Original signed by

Caroline Cabias, Chief
Medi-Cal Eligibility Branch

cc: Medi-Cal Liaisons
Medi-Cal Program Consultants