

DEPARTMENT OF HEALTH SERVICES

714/744 P STREET
SACRAMENTO, CA 95814



November 15, 1984

To: All County Welfare Directors

Letter No. 84-48

SOCIAL SECURITY NUMBER (SSN) VALIDATION

This is to inform county welfare departments of the dates for ongoing SSN Validation and to advise you of a system change being developed by the Social Security Administration (SSA).

Several counties have requested that the semiannual validation process be accomplished in March and September each year rather than December and June. As the result of this request, counties will receive the next SSN validation results in March and September 1985 and semiannually thereafter.

As you know, in order for a SSN to be validated, SSA compares the name, date of birth, sex and the SSN supplied by the state with SSA files. If all four items match, the SSN is considered validated. When any one of the items do not match, the SSN is considered not validated.

A new SSA process is being developed. This new process will identify which of the four items submitted by the State did not match with SSA data. Following is the order in which SSA will compare data:

Social Security Number
Name
Date of Birth
Sex

When the first nonmatch occurs, SSA will not continue with the compare process; similarly the nonmatch is the name, SSA will not compare the date of birth and sex. While SSA will identify the first field in error, they will not inform the State of the information contained in their files.

Our Department has requested that SSA install their new process by January 1985 in order that we may notify you of the discrepant fields in the March 1985 validation. If the new feature is installed prior to the next validation, counties will receive an all county letter describing the changes and examples of the new worker alert message identifying the discrepancies. Should the new feature not be installed by our next validation, counties will receive the validated/nonvalidated information as they have in the past.

-2-

Should you or your staff have any questions regarding SSN validation, please contact Karla Gurley of my staff at (916) 322-3394.

Sincerely,

Original signed by

Doris Z. Soderberg, Chief
Medi-Cal Eligibility Branch

cc: Medi-Cal Liaisons
Medi-Cal Program Consultants

MG499kg