

DEPARTMENT OF HEALTH SERVICES

714 744 P STREET
SACRAMENTO, CA 95814

March 22, 1985

TO: All County Welfare Directors
All County Administrative Officers

Letter No. 85- 20

ATD PENDING PROJECT

The purpose of this letter is to authorize the disposition of Medi-Cal case files retained by counties for the ATD Pending Project.

ATD Pending Project

In a letter dated July 11, 1980, certain counties were informed that the federal Department of Health and Human Services (DHHS) had initiated a validation of the Department's Medi-Cal computerized Retroactive Disability Claiming System. This system was used to identify medically indigent adults who were later found to have been federally eligible between January 1974 and September 1978. This system also identified federal financial participation (FFP) in related state program and administrative costs.

The project was intended to provide DHHS information necessary to approve retroactive claims as well as claiming for subsequent years. A random sample of MI adults who were determined retroactively disabled was selected from the Medi-Cal Eligibility History File (EHF) and examined by Mr. Phillip Whisler, Federal Analyst from DHHS Region IX. He compared case documentation with disability and other information on the sample listing obtained from the EHF and the State Data Exchange (SDX).

The following counties were given a listing of the randomly selected sample cases in 1980:

Alameda, Colusa, Contra Costa, Del Norte, Fresno, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Mendocino, Modoc, Monterey, Nevada, Riverside, San Bernardino, San Diego, San Joaquin, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Sonoma, Tehama, Tulare, and Ventura.

Mr. Whisler has completed his review of the sample cases. For purposes of this project, you no longer need to retain the closed files. Before destroying any files, however, you must determine whether the retention requirements in accordance with Title 22, CAC Section 50111 have been met. Similarly, you must retain files related to court orders.

All County Welfare Directors
County Administrative Officers

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An All County Welfare Directors Letter is currently being prepared which will provide instructions on case file retention for files relating to court orders. We expect this letter to be released in the near future.

If you or your staff have any questions, please contact Toni Bailey of my staff at (916) 324-4953.

Sincerely,

Original signed by

Doris Z. Soderberg, Chief
Medi-Cal Eligibility Branch

cc: Medi-Cal Liaisons
Medi-Cal Program Consultants

Expiration Date: April 1, 1985