DEPARTMENT OF HEALTH SERVICES
714/744 P STREET
ACRAMENTO, CA 95814

(916)445-1912   October 20, 1986

TO: All County Welfare Directors
      All County Administrative Officers

SUBJECT: ERRATA NOTICE -- ALL COUNTY WELFARE DIRECTORS LETTER
           (ACWDL) NO. 86-45

This is to advise you that certain information in the above
subject letter regarding the procedure to follow when a Long Term
Care (LTC) beneficiary has been discharged from a nursing home
and his/her Share of Cost (SOC) is reduced to a lesser amount or
to zero, has been revised.

The portion of ACWDL No. 86-45 pertaining to the process when an
LTC beneficiary has been discharged from a nursing home and
his/her SOC is being reduced to a lesser amount, has been
expanded to include two (2) additional steps. The first addi-
tional step is for the county to change the SOC amount on MEDS to
reflect the new reduced amount. This step should follow the step
which instructs the county to issue an MC 177 (Record of Health
Care Cost--Share of Cost) form showing the revised SOC amount.

The second additional step gives the county instructions to
follow when an unused Medi-Cal card cannot be retrieved or a Medi
label has already been used. When the MC 177 is submitted to the
Department, a note should be attached indicating:

     "Beneficiary previously issued LTC-SOC Medi-Cal card.
     Cannot certify via MEDS. Please issue POE only Medi-Cal
     card via CID system."

ACWDL No. 86-45 also indicated that the county should issue a
handtyped Medi-Cal ID card (per Article 14A of the Medi-Cal
Eligibility Manual) when an LTC beneficiary was discharged and
his/her SOC was reduced to zero. It stated that the county could
change the Medi-Cal Eligibility Data System (MEDS) to show the
SOC reduction, but that MEDS would still show the original LTC
status. Following are the revised procedures:

A county can produce a Medi-Cal card, using the EW15 transaction, and the resulting eligibility status does change from LTC-SOC to the correct status for a non-LTC zero SOC beneficiary. If the Medi-Cal card cannot be retrieved or is retrieved with missing Medi labels, a POE only card may be issued using the same procedure. This revised method should eliminate issuance of handtyped cards.

These revised procedures as well as the remaining procedures in ACWDL No. 86-45 will be incorporated in the Medi-Cal Eligibility Manual, Procedures Section within the next three months.

Should you have any questions regarding this revised procedure, please contact your MEDS Liaison.

Sincerely,

Original signed by

Frank S. Martucci, Chief
Medi-Cal Eligibility Branch

cc: Medi-Cal Liaisons
      Medi-Cal Program Consultants

Expiration Date: January 31, 1987