DEPARTMENT OF HEALTH SERVICES

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(916) 657-2941



October 31, 1996

TO: All County Welfare Directors
All County Administrative Officers
All County Medi-Cal Program Specialists/Liaisons

Letter No. 96-60

DEPARTMENT OF DEVELOPMENTAL SERVICES (DDS) HOME AND COMMUNITY BASED AND DEPARTMENT OF HEALTH SERVICES (DHS) MODEL-NURSING FACILITY WAIVERS

Ref: All County Welfare Directors Letter (ACWDL) Numbers 87-60, 91-65, 95-10, 95-57

The purpose of this letter is to provide more information about Medi-Cal eligibility for persons eligible for the Medi-Cal home and community-based services (HCBS) waivers operated and administered by the DDS, i.e., the DDS Waiver, and the Model Waiver which is operated and administered by the DHS through the In Home Operations (IHO) Section

Model-NF Waiver Criteria and Process

Changes have been made to the Model Waiver concerning eligibility criteria and expansion of available services. The Early and Periodic Screening, Diagnosis, and Treatment provision (as described in ACWDL 95-57) also allows expanded services for children. These two provisions have increased referrals for in-home services for both children and adults.

A Criteria

- The applicant no longer needs to be institutionalized prior to enrollment in the waiver.
- The applicant does not need to be eligible for or receiving Supplemental Security Income (SSI) benefits.
- Applicants must still meet certain medical requirements for waiver eligibility as determined by IHO.
- The requirement under the Model Waiver that an individual may not have a share of cost (SOC) based on his/her own income has been deleted.

• The applicant no longer needs to be eligible on the basis of disability although there must be Medi-Cal eligibility on a different basis, such as being a child under age 21. Although a disability determination is no longer required, the county may need to do a determination if it would be to the applicant's advantage or if it is needed for linkage purposes.

Because of these changes, counties may be requested to determine eligibility using the Model Waiver criteria for persons who are living at home but not receiving Medi-Cal, or who may be currently receiving Medi-Cal with a SOC as well as those who are currently institutionalized, receiving SSI and planning to return home. Spousal Impoverishment rules now apply as they already do for those applying for the DDS Waiver. Persons who are only eligible for restricted or limited benefits or who are in a state-only aid code such as 53 are not eligible for the Model Waiver.

B. Potential Screening Form

Since Model Waiver applicants may have various living circumstances, e.g., he/she may be institutionalized, may be receiving SSI payments while institutionalized, or have Medi-Cal Only with a SOC, IHO may initially refer the applicant to the county via a multi-use Potential Waiver Screening Form (a draft copy is enclosed) for a "preliminary" eligibility determination before IHO may make a final medical determination and before the county can make a final eligibility determination. When used for a preliminary determination, counties should complete the form, return it to IHO, but NOT report the applicant to Medi-Cal Eligibility Data System until both IHO and the county have made their final determinations. Note: This form may also be used by IHO for other waiver applicants who do not require special eligibility determinations as a means to request that the county complete a Medi-Cal eligibility determination.

C. Notice

In some situations, IHO will determine medical eligibility prior to any referral to the county and IHO will send a copy of the enclosed Model Waiver Medical Eligibility Notice requesting the applicant to contact the county. The effective date of the waiver will be no earlier than three months prior to the application and will be negotiated between the county and the IHO eligibility liaisons.

DDS Waiver Criteria and Process

Counties will receive referrals to the DDS Waiver from their local regional center. Applicants for this waiver may be living at home or in the community. More information about this waiver is described in ACWDL 95-10. Counties should use the date of the receipt of the DDS Waiver Referral Form or the date of discharge if the applicant is currently institutionalized when establishing eligibility. A draft copy of this revised form is enclosed for your information as well as a list of the regional centers. The regional center should not be referring persons who are currently receiving SSI based Medi-Cal or zero SOC Medi-Cal-Only. Questions from family members concerned about a possible change in benefits should be referred to the regional center. It may be beneficial for your county designated waiver liaison to establish a contact at your local regional center.

Disability Determination

A disability determination is required for all waiver applicants if they have no other linkage or if there would be an advantage if the applicant were disabled, e.g. income deductions available only to the disabled. This determination of disability may be advantageous in the future when the child becomes an adult.

Medi-Cal Family Budget Unit (MFBU)

Persons in the DDS and Model Waivers are in their own MFBU. Spousal Impoverishment rules apply. The maintenance need of the waiver person is \$600. If there are multiple persons in the same household applying for these waivers, each person is in his/her own MFBU. If other family members are applying for or are receiving regular Medi-Cal, the Model or DDS waiver person should be treated similar to public assistance (PA) persons, e.g., they are not in the MFBU with other family members; however, they may be used to link other family members. This is a change to the extent counties may have been previously informed to treat these persons as ineligible members of the MFBU when other family members requested regular Medi-Cal.

Aid Codes, Notices of Action (NOA) and Status Reporting

There are no aid codes specifically identifying individuals in waivers at this time. If the newly enrolled waiver person was receiving Medi-Cal prior to leaving the institution or had a SOC, a change in aid code may be required, (for example, from a long-term care (LTC) aid code to a non-LTC aid code.)

We are enclosing a copy of the IHO notice which will be sent to the Model Waiver applicant upon confirmation of the medical eligibility. There are no other special NOAs for waiver applicants at the present time. Counties should use the regular NOAs but may wish to add some special notations, if possible.

Since the income and property of the parent or spouse is not used to determine eligibility for either the Model or the DDS waivers, the status report only needs to contain information about the waiver beneficiary. Counties should advise the parents and spouses of waiver beneficiaries of the "limited" reporting requirement. Although the face to face and status reporting is still required, we are considering allowing counties to waive these requirements entirely for these two types of waiver beneficiaries in the future.

Returning to Institutional Status

Should the waiver beneficiary return <u>permanently</u> to an institution (long-term care status), his/her waiver coverage will terminate. Waiver coverage may continue if the beneficiary is only temporarily institutionalized. Counties may contact the eligibility liaisons at IHO for Model Waiver beneficiaries or their local regional center Medicaid waiver coordinators for DDS waiver beneficiaries if there are questions about the length of time the beneficiary will be absent from the home. We are enclosing an update of these contacts.

Procedures

Counties may expect an update of the Medi-Cal Eligibility Procedures Manual 19D early next year. These procedures will provide more information about the above waivers as well as other Medi-Cal waivers. These waivers follow regular Medi-Cal income and resource determinations. These are the

- 1. In-Home Medical Care Waiver
- 2. Nursing Facility Waiver
- 3. Acquire Immune Deficiency Syndrome Waiver
- 4. Multipurpose Senior Services Program Waiver

If you have any eligibility questions, please contact Margie Buzdas at (916) 657-0726. For IHO questions, please contact the eligibility liaisons at (916) 324-1020.

Sincerely,

ORIGINAL SIGNED BY GLENDA ARELLANO for

Frank S. Martucci, Chief Medi-Cal Eligibility Branch

Enclosures

DEPARTMENT OF HEALTH SERVICES

1801 7th Street P.O. Box 942732 Sacramento, CA 94234-7320 (916)



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Dear			·
MODEL WAIVER Applicant: Social Security Num Date of Birth: Address: Telephone:	MEDICAL ELIGIBILI	TY NOTICE	
	to confirm that the abov r Model Waiver Services		ll has been determined
eligibility, or be red	· ·	di-Cal as a memb	on for Medi-Cal program er of his/her own Medi-Cal artment.
Please contac	t	in	County
atapplication.	, to make an appointmen	t to complete the	Medi-Cal eligibility
		Sincerely,	
	•	(In-Home Ope	erations Representative)
cc: (Medi-Cal Model	Waiver Services Representa	ative)	
·	(County)		
Note to County:	Please send a copy of the address noted above.	Medi-Cal MWP Inf	orming Notice 007 to the
DHS Medi-Cal MWP Letter 1			

POTENTIAL WAIVER SCREENING FORM

INSTRUCTIONS: This form must be filled out by both the referring state agency and the county Department of Social Services/Welfare. REFERRAL AGENCY - Please complete this portion and forward to the appropriate County Contact Person. If the applicant has already been confirmed for the medical portion of the Model Waiver, please send a copy of the DHS Medi-Cal MWP Letter 1. APPLICANT'S NAME:

ADDRESS:			
SSN:	· · · · · · · · · · · · · · · · · · ·	DOB:	
PHONE:	WAIVE	ER TYPE	
Living Arrangement			
arrangement after discharg	e from an institution in the gibility based on the	or the above person based on onal setting. ne current community/ home	
STATE AGENCY CON	TACT /ADDRES	S/PHONE	
INSTRUCTIONS; COULT state agency indicated all information received from	bove as soon as po in the applicant or	DEPARTMENT - Please compossible. Completion of this print his/her representative at the made, please also send a composite please also send a composite please.	form is based only on time of the interview.
home with a sha sha sha property/assets.	re of cost (SOC). not appear to be N	e Medi-Cal or continues to be Medi-Cal eligible upon returni ly for the Model Waiver Progr	ng home due to excess
		ants is based only on the applic e of the parent or spouse (Spo	
COUNTY CONTACT	ADDRESS	PHONE	DATE

DEPARTMENT OF DEVELOPMENTAL SERVICES WAIVER REFERRAL FORM

the Department of Developm determination. The determination or resources even if the rules apply if appropriate as Medi-Cal Eligibility Procedu	has been referred by this regional center which contracts with nental Services (DDS) and requests a Medi-Cal eligibility nation should not take into consideration parental or spousal he individual lives at home; however, spousal impoverishment if the applicant were institutionalized. See Section 19D of the res Manual. Note: If no responsible relative is available or the applicant, the regional center may apply on his/her behalf.
Applicant's Name:	
Applicant's Address:	
SSN:	DOB:
Telephone:	
Please base the eligibility detection community):	ermination on the following living arrangement (e.g., home,
Date of Discharge (if current	ly institutionalized):
	vidual named above has met the admission criteria for an the developmentally disabled as defined in the California Health
Signature	Date
Title	
Regional Center and name of	of Contact Person:
Regional Center Address:	
Telephone:	

JUNE 1996 CALIFOR	NIA REGIONAL CENTERS	
REGIONAL CENTER	DIRECTOR	COUNTIES SERVED
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CENTRAL VALLEY REGIONAL CENTER 5168 North Blythe Avenue, Ste. 101 Fresno, CA 93722	David Riester, Director (209) 276-4300 FAX: (209) 276-4360	Fresno, Kings, Madera, Mariposa, Merced, Tulare
EASTERN LOS ANGELES REGIONAL CENTER 3845 Selig Place *P.O. Box 31909 Los Angeles, CA 90031-0909	Gloria Wong, Director (213) 224-4700 FAX: (213) 221-9631	Alhambra, East Los Angeles, Northeast, Whittier
FAR NORTHERN REGIONAL CENTER 1900 Churn Creek Road, Suite 319 *P.O. Box 492418 (96049-2418) Redding, CA 96002	Ken Brynjolffson, Ph.D., Act. (916) 222-4791 FAX: (916) 222-8908 Dir FAX: (916) 222-6063	Butte, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, Trinity
FRANK D. LANTERMAN REGIONAL CENTER 3440 Wilshire Blvd., Suite 400 Los Angeles, CA 90010	Diane Campbell Anand, MPH Director (213) 383-1300 FAX: (213) 383-6526	Central, Glendale, Hollywood- Wilshire, Pasadena
GOLDEN GATE REGIONAL CENTER 420 Howard Street, Third Floor San Francisco, CA 94105-1848	J. F. Gaillard, Director (415) 546-9222 FAX: (415) 546-9203	Marin, San Francisco, San Mateo
HARBOR REGIONAL CENTER Del Amo Business Plaza 21231 Hawthorne Blvd. (90503) *P.O. Box 2930 Torrance, CA 90509	Patricia Del Monico, Director (310) 540-1711 FAX: (310) 540-9538	Bellflower, Harbor, Long Beach, Torrance
INLAND REGIONAL CENTER 1020 Cooley Drive (Colton 92324) *P.O. Box 6127 San Bernardino, CA 92412-6127	Verlin Woolley, Director (909) 370-0902 FAX: (909) 370-3671	Riverside, San Bernardino
KERN REGIONAL CENTER 3200 North Sillect Avenue Bakersfield, CA 93308	Michal C. Clark, Ph.D. Director (805) 327-8531 FAX: (805) 324-5060	Inyo, Kern, Mono
NORTH BAY REGIONAL CENTER 10 Executive Court, Suite A Napa, CA 94558	Nancy Gardner, Director (707) 256-1100 FAX: (707) 256-1112	Napa, Solano, Sonoma
ORTH LOS ANGELES COUNTY REGIONAL CENTER 15400 Sherman Way, Suite 300 Van Nuys, CA 91406	William C. Donovan, Ph.D. Director (818) 778-1900 FAX: (818) 756-6140 (Temporary)	East Valley, San Fernando, West Valley, Antelope Valley

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REGIONAL CENTER OF ORANGE COUNTY Central Tower, Union Bank Square 530 South Main Street *P.O. Box 6030 (92613-6030) Orange, CA 92668-4579	William J. Bowman, Director (714) 973-1999 FAX: (714) 541-3021 Dir. FAX: (714) 547-4365	Orange	
REGIONAL CENTER OF THE EAST BAY 1212 Broadway, Suite 200 Oakland, CA 94612-3402	Kathryn M. Munn, Director (510) 451-7232 FAX: (510) 465-0117	Alameda, Contra Costa	
SAN GABRIEL/POMONA REGIONAL CENTER P.O. Box 2280 (91793-2280) 1521 W. Cameron Avenue, Building A West Covina, CA 91790	R. Keith Penman, Director (818) 814-8811 FAX: (818) 338-2507 Dir. FAX: (818) 814-2259	El Monte, Monrovia, Pomona, Foothill	
SAN ANDREAS REGIONAL CENTER 300 Orchard City Drive, Suite 170 Campbell, CA 95008 *P.O. Box 50002 San Jose, CA 95150-0002	Santi Rogers, Director (408) 374-9960 FAX: (408) 376-0586	Monterey, San Benito, Santa Clara, Santa Cruz	
SAN DIEGO REGIONAL CENTER 4355 Ruffin Road, Suite 205 San Diego, CA 92123-1648	Raymond M. Peterson, M.D. Director (619) 576-2996 FAX: (619) 576-2873	Imperial, San Diego	
SOUTH CENTRAL LOS ANGELES REGIONAL CENTER (SCLARC) 2160 W. Adams Blvd. Los Angeles, CA 90018	Dexter A. Henderson, Director (213) 734-1884 FAX: (213) 730-0793 Dir. FAX: (213) 730-2286	Compton, San Antonio, South, Southeast, Southwest	
TRI-COUNTIES REGIONAL CENTER 5464 Carpinteria Avenue, Suite B Carpinteria, CA 93013-1423	James L. Shorter, Director (805) 684-1204 FAX: (805) 684-3034	San Luis Obispo, Santa Barbara, Ventura	
VALLEY MOUNTAIN REGIONAL CENTER P.O. Box 692290 (95269-2290) 7210 Murray Drive Stockton, CA 95210	Richard W. Jacobs, Director (209) 473-0951 FAX: (209) 473-0256	Amador, Calaveras, San Joaquin, Stanislaus, Tuolumne	
WESTSIDE REGIONAL CENTER 5901 Green Valley Circle, Suite 320 Culver City, CA 90230-6938	Michael Danneker, Director (310) 337-1155 FAX: (310) 649-1024	Inglewood, Santa Monica-West	
DEPARTMENT OF DEVELOPMENTAL SERVICES 1600 Ninth Street *P.O. Box 944202 (94244-2020) Sacramento, CA 95814	Dennis G. Amundson, Director (916) 654-1897 FAX: (916) 654-2167	Eileen M. Cassidy Deputy Director Program Services Division (916) 654-1958 FAX: (916) 654-1913	

Ardis Adrian, R.N. (213) 383-1300, Ext. 337 (214) 383-1300, Ext. 337 (215) 383-1300, Ext. 337 (216) 383-1300, Ext. 337 (216) 383-1300, Ext. 337 (217) 383-1300, Ext. 337 (218) 383-1300, Ext. 337 (219) 374-2900 (219) 576-2900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900 (210) 576-3900	BO # REGIONA	REGIONAL CENTER NAME/ADDRESS	MEDICAID (ER M W COORDINATOR	R	ADDRESS MAIL TO:
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or Lynn Maltz Lynn Maltz (714) 973-1999, Ext. 154 Teresa Martinez (909) 890-3416 FAX: (909) 890-3416 Charles Herbelin Charles Herbelin S (707) 445-0893, Ext. 325 Director of Client S	Tri-Counties Regional Center 5464 Carpinteria Avenue, Suite B Carpinteria, CA 93013-1423		Rosie Ray Federal Revenues Coordinator (805) 684-1204 (Private#566-3210) FAX: (805) 684-3034	Rosle Ray (805) 684-1204 Private# (805) 566-3210	Rosie Ray Federal Revenue Coordinator
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372-KERN RC 3200 North Sillect Avenue Bakersfield, CA 93308	Nancy Randall (805) 327-8531 x246	Jack Flinn (805) 327-8531 x362 (805) 324-5060-fax
373-EAST LATRC 3845 Selig Place Los Angeles, CA 90031-0909	Jessie Valdez (213) 224-4719	Virginia Wu (213) 224-4772 (213) 730-0793-fax
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377-VALLEY MOUNTAIN RC 7210 Murray Drive Stockton, CA 95210	Gwen Price-Turner (209) 473-1391 x236	Jane Flood (209) 473-1391 x215 (209) 473-0256-fax
378-NORTH L.A. RC 8353 Sepulveda Blvd. Sepulveda, CA 91343	Bonnie Campeau (818) 891-0920 x322	Miriam Komarafat (818) 891-0920 x427 (818) 895-5392-fax
379-SAN GAB/POMONA RC 1521 West Cameron Ave. West Covina, CA 91790	Letha Sellers (818) 814-8811 x533	Johanna Wayner (818) 814-8811 x365 (818) 338-2507-fax
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Colusa

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Inyo

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Kern

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Kings

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Lake

Mary Polley Welfare Department P.O. Box 1359 Susanville, CA 96130 (916) 251-8148

Lassen

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(818) 854-4704

Los Angeles

CONTACT

COUNTY

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