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Director

State of California—Health and Human Services Agency
Department of Health Care Services



ARNOLD SCHWARZENEGGER
Governor

August 23, 2010

Medi-Cal Eligibility Division Information Letter No.: I 10-08

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY MEDI-CAL PROGRAM SPECIALISTS/LIAISONS

SUBJECT: FORM MC 371 ADDITIONAL FAMILY MEMBERS REQUESTING
MEDI-CAL
Reference: Medi-Cal Eligibility Division Information Letter 09-03

This Medi-Cal Eligibility Division Information Letter (MEDIL) informs counties that form MC 371 is now available for ordering via the MAXIMUS' Warehouse, and provides clarification to questions raised by counties regarding MEDIL 09-03.

Ordering Form MC 371

Effective August 18, 2010, orders for the MC 371 English and Spanish language forms are available through the MAXIMUS' Warehouse.

To place an order, the MC 0026 form must be completed and faxed to the MAXIMUS' Warehouse. An updated copy of the MC 0026, with the addition of the MC 371 form, can be obtained at <http://www.dhcs.ca.gov/formsandpubs/forms/Forms/MC0026.pdf>.

Also, please note that the MC 371 form is available in all threshold languages at the DHCS' website at www.dhcs.ca.gov/formsandpubs/forms/Pages/MCEBForms.aspx.

MEDIL 09-03 Clarification

The MC 371 form was developed to streamline the process for adding children to an active Medi-Cal case regardless if they were aided in the past.

Counties can accept the MC 210, MC 321 HFP or the SAWS 2 in lieu of the MC 371. However, the MC 371 may not be accepted to add a person to a Medi-Cal case if the case is comprised of only a deemed eligible infant.

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If you have any questions about this MEDIL, please contact Ms. Angelica Perez at Angelica.Perez@dhcs.ca.gov or by calling her at (916) 552-9511.

Original Signed By:

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Medi-Cal Eligibility Division