

DEPARTMENT OF HEALTH SERVICES

714/744 P Street
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(916) 657-0258



February 6, 2001

Medi-Cal Eligibility Branch Information Letter No: I, 01-02

TO: All County Welfare Directors
All County Medi-Cal Program Specialists/Liaisons

INFORMATION ABOUT ORDERING THE STATE PREMIUM PAYMENT HANDBOOK

The State Premium Payment Handbook is now available for order. Enclosed you will find a copy of the State Premium Payment Handbook as well as the order form. This handbook was prepared to provide direction and guidance to county eligibility workers to facilitate the Medicare Premium Payment Program (formerly called Buy-In).

To place an order, please fill out the enclosed order form. Please coordinate your orders through your County Welfare Director. You must specify where you want the handbook sent as well as the quantity of books desired. If no quantity is specified, only one copy will be sent. Handbooks will be sent to the location designated by the County Welfare Director. It will be the responsibility of the county to distribute the handbooks to the various offices within the counties. Please send the completed form to:

Department of Health Services
Premium Payment Unit
P.O. Box 1287
Sacramento, CA 95812

If you have any questions regarding this handbook, please contact Ms. Becky Pike of the Health Insurance Section at (916) 322-7843.

Sincerely,

ORIGINAL SIGNED BY

Glenda A. Arellano
Acting Chief
Medi-Cal Eligibility Branch

Enclosures

STATE PREMIUM PAYMENT HANDBOOK

ORDER FORM

COUNTY: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____

QUANTITY: _____

Please return this order form to:

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Sacramento, CA 95812**

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