



COUNTY LOCAL HOMELESSNESS PLAN TEMPLATE

HOUSING AND HOMELESSNESS INCENTIVE PROGRAM

May 9, 2022

PURPOSE OF THIS LOCAL HOMELESSNESS PLAN TEMPLATE

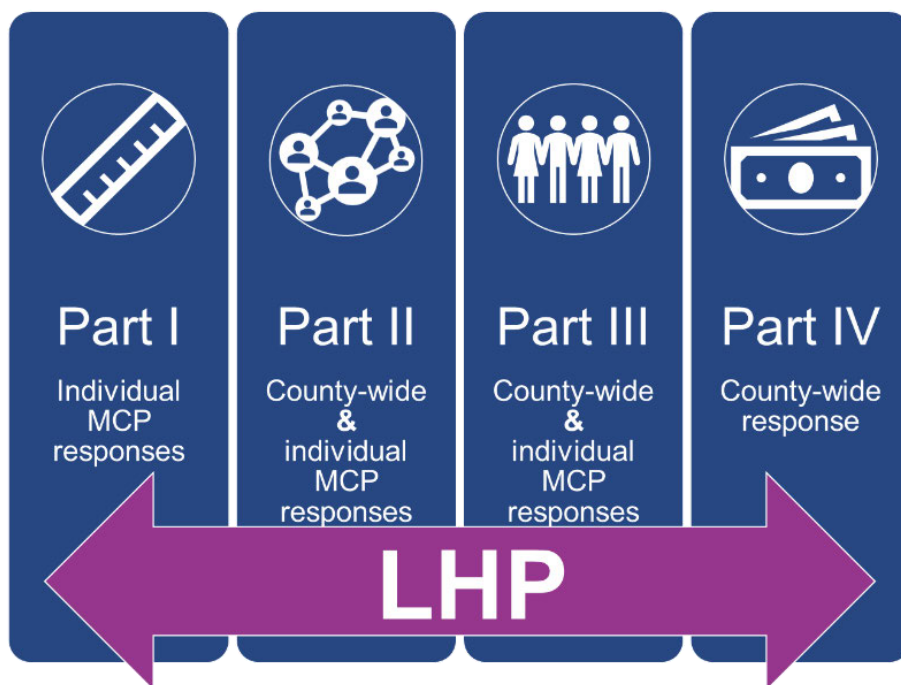
The Housing and Homelessness Incentive Program (HHIP) is a voluntary incentive program through which Medi-Cal Managed Care Plans (MCPs) may earn incentive funds for improving health outcomes and access to whole person care services by addressing homelessness and housing insecurity as social drivers of health and health disparities.

The California Department of Health Care Services (DHCS) is providing this Local Homelessness Plan (LHP) Template as a required submission component for MCPs seeking to participate in HHIP.

MCPs must collaborate with their local Continuums of Care (CoCs) and, if applicable, other MCPs operating in the same county to complete **one county Local Homelessness Plan (LHP)** (this Word file template). In addition, **each MCP** must complete a unique MCP LHP (see separate Excel template for this submission). For counties where multiple MCPs operate, the MCPs should select one organization to submit the county LHP to DHCS. Unique MPC LHP Excel files can be submitted separately to DHCS.

Completed county and unique MCP LHPs should be submitted to DHCS by June 30, 2022.

LHP Submission Components



Part I of the LHP Template is based on **unique MCP responses**. Parts II and III include **both** aggregate county-wide and MCP-specific responses; and Part IV is an **aggregate county-wide response**.

- **PART I: HHIP MEASURES**

This section includes the required measures each MCP must complete. As noted above, this section should be completed by **EACH MCP**, providing only MCP-specific information. MCPs must provide quantitative and narrative responses to these measures, which are intended to provide DHCS with information on current regional progress on and upcoming goals for each of the three HHIP priority areas:

- (i) **Partnerships and capacity** to support referrals for services;
- (ii) **Infrastructure** to coordinate and meet member housing needs; and
- (iii) **Delivery** of services and member engagement.

See excel template for this unique MCP LHP submission.

- **PART II: MCP STRATEGIES TO ADDRESS IDENTIFIED HOUSING AND SERVICE GAPS**

This section provides MCPs with a format to describe their specific strategies for addressing identified housing and service gaps in their service areas as well as how these strategies align with the aggregate county approach (as determined by all CoCs and MCPs collaborating in this county). The county approach should align with and aim to meet HHAP Outcome Goals. As noted above, this section includes *both* (1) an aggregate county-wide response and (2) MCP-specific responses, where *each MCP* must provide separate responses. See excel template for this unique MCP LHP submission.

- **PART III: LANDSCAPE ANALYSIS OF DEMOGRAPHICS, NEEDS, AND GAPS**

This section establishes a format for MCPs to provide the following required information:

- (i) A **local landscape analysis** that assess the current number of people experiencing homelessness and existing resources which address homelessness. This landscape analysis is intended to align with the *Homeless Housing, Assistance and Prevention Program Round 3 (HHAP-3)* application landscape analysis, which utilizes data from the Homeless Management Integration System (HMIS), point-in-time (PIT) counts, and other local needs assessments.
- (ii) **Identification of the number of individuals and families served.** This response should include information on the demographics of those served, types of intervention services provided, and demographics of subpopulations that are underserved, relative to the proportion of individuals in that subpopulation experiencing homelessness.

- **PART IV: IDENTIFICATION OF FUNDING AVAILABILITY**

This section requests the following required information be attached as an appendix:

- (i) **Identification of available funding currently being used, and budgeted to be used, to provide housing and homelessness-related services** to persons experiencing homelessness or at imminent risk of homelessness, as described in the HHAP-3 assessment of state, federal, and local funds available.

LHP SUBMISSION STRUCTURE

The following LHP Template for HHIP funding must be submitted in in full, including the following four parts:

- **PART I: HHIP Measures** completed by each MCP in the unique MCP LHP submission. See excel template for this unique MCP LHP submission.
- **PART II: MCP Strategies**, which includes both aggregate and unique MCP components, with county-wide strategies submitted as a part of this county LHP and MCP-specific components included in the unique MCP LHP submission
- **PART III: Landscape Analysis**, which includes both aggregate and unique MCP components, with the county-wide analysis submitted as a part of this county LHP and MCP-specific analyses included in the unique MCP LHP submission
- **PART IV: Funding Availability Assessment** included as an appendix to this county LHP submission

MCP INFORMATION

Provide the name of the county for this county LHP submission and list the MCP(s) participating in the submission (each MCP is also required to submit a unique MCP LHP using the Excel template provided by DHCS).

County Name		
Contra Costa County		
MCP Name	Lead Contact Person Name and Title	Contact Email Address
Contra Costa Health Plan	Dennis Hsieh, CMO	dhsieh@cchealth.org
Anthem	Kristopher Kuntz, Manager, Housing, CA Medicaid Plan	kristopher.kuntz@anthem.com

PART I: HHIP MEASURES

Each MCP participating in HHIP must complete the HHIP Measures via the MCP LHP submission. See MCP LHP excel template provided by DHCS.

Part I scoring: 190 points available

PART II: MCP STRATEGIES TO ADDRESS IDENTIFIED HOUSING AND SERVICE GAPS

MCPs are required to work together, and with local partners, to identify key components of the county strategy in preventing and reducing homelessness over the two-year program period of January 1, 2022 through December 31, 2023. The strategy should be informed by, and align with, the findings from the local landscape analysis (Part III of this LHP).

In preparing this narrative response, MCPs are strongly encouraged to use and/or adapt content from: (1) local strategic plans or action plans for preventing and ending homelessness; (2) prior HHAP applications and reporting; (3) the CoC's most recent applications under the U.S. Department of Housing and Urban Development (HUD)'s Continuum of Care program; (4) and/or other relevant local policy documents or plans.

All MCPs in the county should collaborate to provide one narrative response in the space provided below detailing the overall county approach in the space below. MCPs will also submit their own strategy (in the MCP Excel submission), which should align with the county strategy detailed below. See excel template for this unique MCP Part II submission.

Part II scoring: 100 points available (inclusive of both the county submission and unique MCP submission).

STRATEGIES TO ADDRESS IDENTIFIED HOUSING AND SERVICE GAPS IN THE COUNTY

County Narrative Description (200-word limit)

In Contra Costa County, the CCHP and Anthem (the MCPs) are planning on working with the Coe and Contra Costa County Health, Housing, and Homeless Services to focus on three different areas. First, the teams are focused on decreasing the numbers of individuals from experiencing homelessness through increasing collaboration and resources around early identification and intervention for individuals who are at risk of losing their housing, including maximizing public benefit supports and working with legal services through medical legal partnerships. Second, the teams are focused on improving data sharing around the MCPs with the Coe and cbos through HMIS and other mechanisms. Third, the goal is to coordinate and integrate services between CES, 2-1-1, and other existing homeless services with CalAIM enhanced care management and community supports to maximize support for patients and support the twin goals of preventing homelessness and to house individuals already experiencing homelessness. The MCPs will also work with the Coe and CCHS H3 to align with the Contra Costa County Regional Action Plan, which has a 1-2-4 framework, that for each unit of permanent supportive housing, there are two units of emergency shelter, and four units of prevention.

The MCPs will collaborate with the Coe and CCHS H3 to implement HHIP strategies, meet program measures, and create robust housing and healthcare partnerships that address homelessness and housing insecurity in Contra Costa County.

PART III: LANDSCAPE ANALYSIS OF COUNTY DEMOGRAPHICS, NEEDS, AND GAPS

A. Landscape Analysis of County Needs and Demographics

All MCPs in the county should collaborate to provide a county-wide landscape analysis, using the table below, of current county needs and demographics, in alignment with the HHAP-3¹ landscape analysis utilizing relevant data from the Homeless Management Integration System (HMIS), 2019 PIT count data,² and other local needs assessments. See excel template for this unique MCP Part III submission.

If data is unavailable for the MCPs in the county, the MCPs must detail their approach to improving data connectivity and identification for future submissions, including timing for implementing the approach. Please submit this as a written attachment using no more than 1000 characters.

Please use TABLE 1 below to provide one county-wide response outlining key data regarding people experiencing homelessness in the county.

Part III scoring: 80 points available (inclusive of both the county submission and unique MCP submission).

TABLE 1 (EXAMPLE ONLY — San Francisco County):

	County	
	People Experiencing Homelessness	Source and Date Timeframe of Data
Population and Living Situations		
TOTAL # OF PEOPLE EXPERIENCING HOMELESSNESS	8,035	HUD PIT Count, 2019

¹ MCPs may also reference HHAP Round 2 (HHAP-2) applications if additional context is helpful for them, or if Round 3 applications are not yet available

² DHCS recommends using 2019 PIT count as it is the most recent count that includes unsheltered individuals, or the 2022 PIT count if it's locally available as it will be the most recent information

Table 1. Landscape Analysis of County Needs and Demographics		
	Number of People Experiencing Homelessness	Source and Date Timeframe of Data
Population and Living Situations		
TOTAL # OF PEOPLE EXPERIENCING HOMELESSNESS	3,093	HUD PIT - February 2022
# of People Who are Sheltered (Emergency Shelter (ES), Transitional Housing (TH), Supportive Housing (SH))	764	HUD PIT - February 2022
# of People Who are Unsheltered	2,329	HUD PIT - February 2022
Household Composition		
# of Households without Children	2,668	HUD PIT - February 2022
# of Households with At Least 1 Adult & 1 Child	74	HUD PIT - February 2022
# of Households with Only Children	1	HUD PIT - February 2022
Sub-Populations and Other Characteristics		
# of Adults Who are Experiencing Chronic Homelessness	1,567	HUD PIT - February 2022
# of Adults Who are Experiencing Serious Mental Illness	1,287	HUD PIT - February 2022
# of Adults Who are Experiencing Substance Use Disorders	1,107	HUD PIT - February 2022
# of Adults Who are Veterans	130	HUD PIT - February 2022

# of Adults with HIV/AIDS	230	HUD PIT - February 2022
# of Adults Who are Survivors of Domestic Violence	218	HUD PIT - February 2022
# of Unaccompanied Youth (under 25)	209	HUD PIT - February 2022
# of Parenting Youth (under 25)	█	HUD PIT - February 2022
# of People Who are Children of Parenting Youth	█	HUD PIT - February 2022
Gender Demographics		
# of Women/Girls	1,268	HUD PIT - February 2022
# of Men/Boys	1,693	HUD PIT - February 2022
# of People Who are Transgender	█	HUD PIT - February 2022
# of People Who are Gender Non-Conforming	26	HUD PIT - February 2022
Ethnicity and Race Demographics		
# of People Who are Hispanic/Latino	740	HUD PIT - February 2022
# of People Who are Non-Hispanic/Non-Latino	2,352	HUD PIT - February 2022
# of People Who are Black or African American	986	HUD PIT - February 2022
# of People Who are Asian	29	HUD PIT - February 2022

# of People Who are American Indian or Alaska Native	289	HUD PIT - February 2022
# of People Who are Native Hawaiian or Other Pacific Islander	79	HUD PIT - February 2022
# of People Who are White	1,588	HUD PIT - February 2022
# of People Who are Multiple Races	122	HUD PIT - February 2022
# of People Who did Not Disclose	3,093	HUD PIT - February 2022

* Data has been suppressed per Data De-identification Guidelines.

B. Landscape Analysis of People Receiving Services

Please use **TABLE 2** to report the total number of individuals served county-wide. The data provided within Table 2 should represent **the most current and accurate way of estimating the annual number and demographics** of people participating in or being served by the different intervention types, including subpopulations that are underserved relative to their proportion of individuals experiencing homelessness in the jurisdiction. It is important to note that intervention types are not mutually exclusive, and individuals and households may be counted in multiple categories.

MCP(s) must cite their data sources. If data is unavailable for the MCP county submission, the MCP(s) must detail the approach to improving data connectivity and identification for future submissions, including timing for implementing the approach. Please submit this as a written attachment using no more than 500 words.

Table 2 uses the following service terms:

Interim Housing	Any program whose primary purpose is to provide temporary shelter for people experiencing homelessness, in general or for specific populations, and which does not require occupants to sign leases or occupancy agreements. Interim housing can include congregate shelter, bridge housing, temporary scattered-site arrangements, and transitional housing programs, among others.
Rental Assistance	Rental assistance programs provide subsidies that help people experiencing homelessness rent housing in the marketplace. Rental assistance typically pays a portion of the total rent and can be temporary or permanent and offered in a variety of program types.
Supportive Housing	Supportive housing is permanent housing for a specific target population—generally people with disabilities/special needs and long histories of homelessness—that is linked to onsite or offsite services that assist the resident to retain the housing, improve their health status, and maximize their ability to live and, when possible, work in the community.
Outreach	Programs that identify and engage people living in unsheltered locations, such as in cars, parks, abandoned buildings, encampments, and on the streets, reaching people who might not otherwise seek assistance or come to the attention of the homelessness service system. Outreach and engagement programs help to ensure that people’s basic needs are met while also supporting people to access and navigate pathways toward housing stability.
Prevention/Diversion	Programs that seek to prevent people from losing current housing or to prevent the need for services from the homelessness response system through a rapid return to housing, usually without expectation of ongoing support.

Table 2. Landscape Analysis of County Services

	Permanent Supportive Housing (PSH)	Rapid Rehousing (RRH)	Transitional Housing (TH)	Interim Housing or Emergency Shelter (IH / ES)	Diversion Services and Assistance (DIV)	Homelessness Prevention Services & Assistance (HP)	Outreach and Engagement Services (O/R)	Other: [Identify]	Source(s) and Time-frame of Data
Household Composition									
# of Households without Children	796	592	86	1,036	43	496	2,762		HUD Annual Performance Review Report, Calendar Year 2021
# of Households with At Least 1 Adult & 1 Child	137	166	0	127	0	228	409		HUD Annual Performance Review Report, Calendar Year 2021
# of Households with Only Children	0	0	0	■	0	25	■		HUD Annual Performance Review Report, Calendar Year 2021
Sub-Populations and Other Characteristics									
# of Adults Who are Experiencing Chronic Homelessness	667	279	12	801	■	■	2,069		HUD Annual Performance Review Report, Calendar Year 2021

# of Adults Who are Experiencing Serious Mental Illness	447	295	42	628	14	81	1,844	HUD Annual Performance Review Report, Calendar Year 2021
# of Adults Who are Experiencing Substance Use Disorders	265	148	41	392	■	46	1,288	HUD Annual Performance Review Report, Calendar Year 2021
# of Adults Who are Veterans	406	209	17	56	■	65	118	HUD Annual Performance Review Report, Calendar Year 2021
# of Adults with HIV/AIDS	52	■	■	32	0	■	67	HUD Annual Performance Review Report, Calendar Year 2021
# of Adults Who are Survivors of Domestic Violence	191	149	13	200	0	15	609	HUD Annual Performance Review Report, Calendar Year 2021
# of Un-accompanied Youth (under 25)	■	98	37	70	0	68	317	HUD Annual Performance Review Report,

									Calendar Year 2021
# of Parenting Youth (under 25)	■	44	0	12	0	12	85		HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are Children of Parenting Youth	■	48	0	13	0	■	89		HUD Annual Performance Review Report, Calendar Year 2021
Gender Demographics									
# of Women/Girls	574	470	12	581	27	780	1,851		HUD Annual Performance Review Report, Calendar Year 2021
# of Men/Boys	703	675	69	706	15	618	2,515		HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are Transgender	■	■	■	■	0	■	■		HUD Annual Performance Review Report, Calendar Year 2021

# of People Who are Gender Non-Conforming	█	█	█	█	0	█	█	HUD Annual Performance Review Report, Calendar Year 2021
Ethnicity and Race Demographics								
# of People Who are Hispanic/Latino	216	241	19	306	█	417	862	HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are Non-Hispanic/Non-Latino	1024	899	66	1200	36	960	3,090	HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are Black or African American	492	545	27	546	13	554	1,509	HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are Asian	26	25	█	26	0	111	37	HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are American	63	63	█	129	█	68	407	HUD Annual Performance Review

Indian or Alaska Native									Report, Calendar Year 2021
# of People Who are Native Hawaiian or Other Pacific Islander	22	20	■	26	0	23	61		HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are White	543	408	39	674	25	531	1,666		HUD Annual Performance Review Report, Calendar Year 2021
# of People Who are Multiple Races	92	72	■	100	■	55	268		HUD Annual Performance Review Report, Calendar Year 2021

* Data has been suppressed per Data De-identification Guidelines.

PART IV: IDENTIFICATION OF FUNDING AVAILABILITY

Please submit the HHAP-3 assessment of funding availability for your county (or the HHAP-2 assessment, if the HHAP-3 assessment is unavailable) as an appendix to this LHP Template.

Materials for each round of HHAP can be accessed on the [HHAP website](#).

Part IV scoring: 10 points available