

MENTAL HEALTH SERVICES ACT (MHSA) PLAN OF CORRECTION (POC)

1.	County/City:	Santa Cruz County
2.	POC Submitted for:	2015-16
3.	Date of Audit/Performance Review	02/24/2005
4.	Name of Preparer:	
5.	Preparer Contact Email:	
6.	Preparer Contact Telephone:	

	A	B	C	D	E
#	Finding #	Finding	Recommendation	Action Taken to Correct Finding (Identify Timeline / Evidence of Correction)	DHCS Comments
7.	Finding #1	The County submitted this fiscal year's RER on July 17, 2018, which was past the required due date of January 31, 2017. Further, the fiscal certification form for the submitted RER on record with the Department has a signature date of	County should implement policies and procedures that will ensure future fiscal years' RERs are submitted with complete fiscal certification forms by the due date.	Santa Cruz County is in the process of completing the FY 23-24 MHSA RER. We will submit the signed certification with the completed MHSA RER. For FY 24-25, we will submit the MHSA RER and signed certification on or by the due date.	Approved

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		July 19, 2018, which also past the due date of January 31, 2017.			
	Finding #2	Audits reviewed County’s supporting documents for the RER and noted building costs of \$668,252 were included twice in the RER. Audit adjustment number one (1) is proposed to remove the double counted amount of building cost. Further, Administration cost of \$858,739 was calculated using an estimated number	The County should exercise due care to ensure MHSA expenditures are properly reported, including submission of adjustments to MHSA expenditures as needed.	The building cost calculation that was based on staff salaries has been removed from the FY 23-24 MHSA RER spreadsheet and actual costs will be used instead of an estimate for the calculation of administrative expenses. Adjustments will be made on the FY 23-24 MHSA RER to add back in the building and administrative costs to the Community Services & Supports component. .	Approved

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		due to the delay filing of the Cost Report. Since the Cost Report is now completed, the auditor updated the calculation utilizing the actual amount instead of the estimated number and proposed Audit adjustment number two (2) for the variance.			